



# APPLICATION - FIELD ALLOCATION REQUEST

FALL     SPRING    YEAR \_\_\_\_\_

\*SPRING REQUESTS (USE MARCH-JULY)

\*FALL REQUESTS (USE AUGUST – FEBRUARY)

PLEASE FAX COMPLETED FORM TO (702) 464-5795 OR SEND AS AN EMAIL ATTACHMENT TO [MUNICIPALSPORTSUNIT@LASVEGASNEVADA.GOV](mailto:MUNICIPALSPORTSUNIT@LASVEGASNEVADA.GOV).

**A SEPARATE REQUEST WILL NEED TO BE SUBMITTED FOR DIFFERENT SPORTS AND FOR YOUTH AND ADULT LEAGUES.**

INTERNAL USE: RECEIVED BY		RECEIVED DATE	RESERVATION PERMIT #	
BUS LIC #		NON-PROFIT	CERT INS	CONCESSION
				SCOREBOARD
<b>SECTION A - ORGANIZATION INFORMATION</b>				
ORGANIZATION NAME			ORGANIZATION'S BUSINESS PHONE NUMBER	
COMPLETE MAILING ADDRESS			CITY	STATE    ZIP
CLV BUSINESS LICENSE NUMBER	CLV BUSINESS LICENSE EXP DATE	FEDERAL TAX IDENTIFICATION NUMBER (EIN) (IF APPLICABLE)		
WEBSITE ADDRESS FOR ORGANIZATION			AFFILIATED WITH A NATIONAL ORGANIZATION? ( IF YES, PROVIDE ORGANIZATION NAME. IF NO, WRITE NO.)	
MAIN CONTACT			DAYTIME PHONE	CELL PHONE
TITLE	MAIN CONTACT DATE OF BIRTH	EMAIL ADDRESS		
ALTERNATE CONTACT			DAYTIME PHONE	CELL PHONE
TITLE	ALTERNATE CONTACT DATE OF BIRTH	EMAIL ADDRESS		
I, THE APPLICANT, AUTHORIZE THE ALTERNATE CONTACT NAMED ABOVE TO PAY FOR, SIGN AND PICK -UP THE FIELD USE PERMIT FROM LAS VEGAS CITYWIDE SPORTS? <input type="checkbox"/> Yes <input type="checkbox"/> No				
<b>SECTION B- LEAGUE INFO</b>				
LEAGUE'S SPORT				
<input type="checkbox"/> BASEBALL <input type="checkbox"/> FOOTBALL <input type="checkbox"/> LACROSSE <input type="checkbox"/> SOCCER <input type="checkbox"/> SOFTBALL <input type="checkbox"/> _____				
PLEASE SELECT AN AGE GROUP PARTICIPATING:			# OF TEAMS ANTICIPATED IN REQUESTING SEASON	
<input type="checkbox"/> YOUTH (0-17) <input type="checkbox"/> ADULT (18+)				
<b>FIXED BUILDING CONCESSION PERMIT REQUESTED</b>			<b>PRIORITY GROUP (PLEASE CHECK ONE)</b>	
*ORGANIZATION MUST HAVE 501C NON-PROFIT DESIGNATION TO APPLY FOR A CONCESSION PERMIT				
CONCESSION LOCATION(S) REQUESTED		PREVIOUSLY SOLD CONCESSIONS?		
		<input type="checkbox"/> NO <input type="checkbox"/> YES		
PRODUCT(S) SELLING				
<b>SCOREBOARD AND SCOREBOARD CONTROLLER PERMIT REQUESTED</b>				
SCOREBOARD LOCATION(S) OR # OF CONTROLLERS REQUESTED			<input type="checkbox"/> CITY OF LAS VEGAS PROGRAM <input type="checkbox"/> JOINT USE CONTRACTS, PARTNERSHIPS AND MOUS <input type="checkbox"/> NON-PROFIT YOUTH ORGANIZATION/COMMUNITY LEAGUE <input type="checkbox"/> NON-PROFIT ADULT ORGANIZATION/COMMUNITY LEAGUE <input type="checkbox"/> COMMERCIAL YOUTH ORGANIZATION/COMMUNITY LEAGUE <input type="checkbox"/> COMMERCIAL ADULT ORGANIZATION/COMMUNITY LEAGUE	





**FIELD ALLOCATION REQUEST PAGE 2 – FIELDS REQUESTED**

INTERNAL USE: RECEIVED BY	RECEIVED DATE	NON PROFIT/COMMERCIAL		YOUTH/ADULT		SPORT	
REQUESTED COMPLEX/FACILITY	# OF FIELDS/FIELD #	DAY(S) OF WEEK	START DATE	END DATE	START TIME	END TIME	

APPLICANT AGREES THAT HE/SHE IS DULY APPOINTED AND AUTHORIZED TO MAKE AND SUBMIT THE ABOVE REQUEST IN THE NAME OF THE AFOREMENTIONED ORGANIZATION. APPLICANT AFFIRMS THAT ALL ANSWERS GIVEN AND STATEMENTS MADE ON THIS APPLICATION ARE FULL AND TRUE TO THE BEST KNOWLEDGE OF THE APPLICANT. APPLICANT AFFIRMS HE /SHE IS 18 YEARS OF AGE OR OLDER AND HAS READ THE TERMS AND CONDITIONS OUTLINED IN THIS DOCUMENT. APPLICANT AGREES TO REVIEW THE LAS VEGAS CITYWIDE SPORTS FIELD USE POLICIES AND AGREEMENTS AND AGREES TO ABIDE BY THEM. APPLICANT UNDERSTANDS THAT THE SUBMITTAL OF THIS APPLICATION DOES NOT GRANT PERMISSION OR CONFIRMATION TO CONDUCT THE PLANNED SPORTING EVENT AND ALL PROPOSED ACTIVITIES AND EVENTS ARE SUBJECT TO THE APPROVAL OF THE CITY OF LAS VEGAS DEPARTMENT OF PARKS AND RECREATION.

\_\_\_\_\_  
 NAME OF APPLICANT (PLEASE PRINT)/TITLE

\_\_\_\_\_  
 ORGANIZATION NAME

\_\_\_\_\_  
 SIGNATURE OF APPLICANT

\_\_\_\_\_  
 DATE

**INTERNAL USE: RESERVATION PERMIT #**