



FIELD RESERVATION APPLICATION

ALL PROPOSED ACTIVITIES AND EVENTS ARE SUBJECT TO THE APPROVAL OF THE CITY OF LAS VEGAS DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS. PLEASE RETURN THE COMPLETED FORM AS AN EMAIL ATTACHMENT TO MUNICIPALSPORTSUNIT@LASVEGASNEVADA.GOV.

ALL INDIVIDUALS LISTED ON THIS APPLICATION ARE AUTHORIZED TO CONDUCT BUSINESS FOR THE ACCOUNT, INCLUDING INCURRING CHARGES.

INTERNAL USE: RECEIVED BY	RECEIVED DATE		RESERVATION PERMIT #
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(REQUIRED) PLEASE SELECT ACTIVITY TYPE:

- GAMES
- PRACTICE
- TOURNAMENT
- OTHER

IF APPLICABLE:

YOUTH LOCAL - AFFILIATED WITH NATIONAL OR STATE ORGANIZATION, CITY OF LAS VEGAS BUSINESS LICENSE AND INSURANCE REQUIRED

YOUTH SANCTION GAMES – INSURANCE REQUIRED, PLEASE LIST AFFILIATED NATIONAL OR STATE ORGANIZATION: _____

PLEASE DESCRIBE ALL ACTIVITIES THAT WILL OCCUR ON THE FIELD/PARK.

EVENT TITLE -

REQUESTED DATE(S) OF USAGE

FROM

To

PLEASE SELECT ALL APPLICABLE AGE GROUPS PARTICIPATING

- YOUTH (0-10)
- YOUTH (11-14)
- YOUTH (15-17)
- ADULT (18+)

ESTIMATED # OF TEAMS OR PARTICIPANTS EXPECTED

HOST ORGANIZATION/EVENT PRODUCER

MAILING ADDRESS

CITY

STATE

ZIP

WEBSITE ADDRESS FOR EVENT/ACTIVITY

NAME OF DESIGNATED REPRESENTATIVE OF ORGANIZATION / EVENT CONTACT

CELL PHONE

DATE OF BIRTH

TITLE

EMAIL ADDRESS

ALTERNATE DESIGNATED REPRESENTATIVE OF ORGANIZATION / EVENT CONTACT

CELL PHONE

DATE OF BIRTH

TITLE

EMAIL ADDRESS

WILL THERE BE CONCESSIONS AND/OR VENDORS AT YOUR EVENT?

- NO
- YES → CONCESSIONS
- 3RD PARTY VENDING

DO PARTICIPANTS NEED TO PAY A REGISTRATION FEE?

- NO
- YES

FEE AMOUNT



City of Las Vegas
Parks, Recreation and Cultural Affairs
Las Vegas Citywide Sports

Parks + Rec + Arts

COMPLEX/FACILITY AND FIELDS REQUESTED

REQUESTED DATE(s) INCLUDE ANY FIELD PREP/TEAR DOWN DAYS	DAY(S) OF WEEK	REQUESTED COMPLEXES	# OF FIELDS	REQUESTED START TIME	REQUESTED END TIME

PLEASE NOTATE FIELD SIZES NEEDED:

EXAMPLE: 90' DIAMOND FIELD, 60' DIAMOND FIELD, 11 VS 11 BOX FIELD, 7 VS 7 BOX FIELD

APPLICANT AGREES THAT HE/SHE IS DULY APPOINTED AND AUTHORIZED TO MAKE AND SUBMIT THE ABOVE REQUEST **IN THE NAME OF THE AFOREMENTIONED ORGANIZATION**.
 APPLICANT AFFIRMS HE/SHE IS 18 YEARS OF AGE OR OLDER. APPLICANT UNDERSTANDS THAT THE SUBMITTAL OF THIS APPLICATION DOES NOT GRANT PERMISSION OR CONFIRMATION
 TO CONDUCT THE PLANNED ACTIVITIES AND EVENTS ARE SUBJECT TO THE APPROVAL OF THE CITY OF LAS VEGAS DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS.

 NAME OF DESIGNATED REPRESENTATIVE (PLEASE PRINT)

 TITLE

 SIGNATURE OF DESIGNATED REPRESENTATIVE

 DATE