



FIELD RESERVATION APPLICATION

ALL PROPOSED ACTIVITIES AND EVENTS ARE SUBJECT TO THE APPROVAL OF THE CITY OF LAS VEGAS DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS. PLEASE RETURN THE COMPLETED FORM AS AN EMAIL ATTACHMENT TO MUNICIPALSPORTSUNIT@LASVEGASNEVADA.GOV.

ALL INDIVIDUALS LISTED ON THIS APPLICATION ARE AUTHORIZED TO CONDUCT BUSINESS FOR THE ACCOUNT, INCLUDING INCURRING CHARGES.

INTERNAL USE: RECEIVED BY	RECEIVED DATE			RESERVATION PERMIT #
PLEASE DESCRIBE ALL ACTIVITIES THAT WILL OCCUR ON THE FIELD/PARK. INCLUDE AN EVENT TITLE IF APPLICABLE.				
REQUESTED DATE(S) OF USAGE				
FROM		To		
PLEASE SELECT ALL APPLICABLE AGE GROUPS PARTICIPATING ☐ YOUTH (0-10) ☐ YOUTH (11-14) ☐ YOUTH (15-17) ☐ ADULT (18+)		ESTIMATED # OF TEAMS OR PARTICIPANTS EXPECTED		
HOST ORGANIZATION/EVENT PRODUCER		ORGANIZATION MAIN PHONE		
MAILING ADDRESS		CITY	STATE	ZIP
WEBSITE ADDRESS FOR EVENT/ACTIVITY				
NAME OF DESIGNATED REPRESENTATIVE OF ORGANIZATION / EVENT CONTACT		DAYTIME PHONE	DATE OF BIRTH	
TITLE		CELL PHONE		
EMAIL ADDRESS				
ALTERNATE DESIGNATED REPRESENTATIVE OF ORGANIZATION / EVENT CONTACT		DAYTIME PHONE	DATE OF BIRTH	
TITLE		CELL PHONE		
EMAIL ADDRESS				
WILL THERE BE CONCESSIONS AND/OR VENDORS AT YOUR EVENT?	☐ NO ☐ YES → ☐ CONCESSIONS ☐ 3 RD PARTY VENDING	DO PARTICIPANTS NEED TO PAY A REGISTRATION FEE?	☐ NO ☐ YES	FEE AMOUNT



City of Las Vegas
Parks, Recreation and Cultural Affairs
Las Vegas Citywide Sports

Parks ♦ Rec ♦ Arts

COMPLEX/FACILITY AND FIELDS REQUESTED					
REQUESTED DATE(s) INCLUDE ANY FIELD PREP/TEAR DOWN DAYS	DAY(s) OF WEEK	REQUESTED COMPLEXES	# OF FIELDS	REQUESTED START TIME	REQUESTED END TIME

PLEASE NOTATE FIELD SIZES NEEDED:
EXAMPLE: 90’ DIAMOND FIELD, 60’ DIAMOND FIELD, 11 VS 11 BOX FIELD, 7 VS 7 BOX FIELD

APPLICANT AGREES THAT HE/SHE IS DULY APPOINTED AND AUTHORIZED TO MAKE AND SUBMIT THE ABOVE REQUEST **IN THE NAME OF THE AFOREMENTIONED ORGANIZATION**.
APPLICANT AFFIRMS HE/SHE IS **18** YEARS OF AGE OR OLDER. APPLICANT UNDERSTANDS THAT THE SUBMITTAL OF THIS APPLICATION DOES NOT GRANT PERMISSION OR CONFIRMATION
TO CONDUCT THE PLANNED ACTIVITIES AND EVENTS ARE SUBJECT TO THE APPROVAL OF THE CITY OF LAS VEGAS DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS.

NAME OF DESIGNATED REPRESENTATIVE (PLEASE PRINT)

TITLE

SIGNATURE OF DESIGNATED REPRESENTATIVE

DATE