



# Declaration for Registered Owners Requesting Authorized Representative

I, \_\_\_\_\_ do hereby authorize  
**Vehicle Registered Owner**

\_\_\_\_\_ to appear on my behalf.  
**Authorized Representative**

Infraction Number (s) \_\_\_\_\_

Plate Number(s) \_\_\_\_\_

*(Please initial each statement)*

\_\_\_\_\_ I understand that the Hearing Officer is an attorney and not an elected or appointed judge.

\_\_\_\_\_ I understand that I am agreeing to be bound by the decision of the Hearing Officer. I understand that I am expected to appear in person or by representative, but that the hearing may be held and the appeal decided on without such appearance. If I or my Authorized Representative fail to appear for the scheduled hearing without first obtaining a continuance of such hearing, the Hearing Officer may (but is not required to) enter a decision against me for the full amount and penalties scheduled to be reviewed.

\_\_\_\_\_ I understand that the Hearing Officer may condition any decision for payment to be made within 30 days, with failure of timely payment to result in an automatic assessment of the original fine, penalties and further collection activity as described in LVMC 11.10.100 (F)

\_\_\_\_\_ I understand and agree that, if necessary, due to my lack of timely payment, the city of Las Vegas can and may use this binding decision to have a formal civil judgment entered against me in the Las Vegas Municipal Court. If a civil judgment is obtained, the city may seek and obtain a Writ of Execution against me. I understand that if a Writ of Execution is obtained, my wages and/or bank account may be garnished and liens may be put on my property.

\_\_\_\_\_ I understand that my vehicle may be towed or immobilized without a writ of execution if I accumulate more than \$200 in unpaid civil fines and penalties for parking violations and at least (2) Infractions have been issued with respect to the vehicle and have not been responded to in accordance with LVMC 11.10.090.

\_\_\_\_\_ Knowing all of the above, I still wish to request a binding hearing before the Hearing Officer on the above-described Notice of Infraction(s). I hereby acknowledge the above and further acknowledge that at my request and with prior approval from the Parking Services Office, the Hearings Officer will review my written explanation and come to a decision.

\_\_\_\_\_  
\*Phone Number

\_\_\_\_\_  
Alternate Phone Number

\_\_\_\_\_  
\*Registered Owner

\_\_\_\_\_  
\*Date

**\*Registered Owners / Authorized Representatives are required to provide a copy of Registered Owner's picture I.D. along with this signed form.**

**\*Business owned vehicles are required to supply an authorization on letterhead with a business card from the Owner/Manager of said vehicle.**