



Las Vegas Municipal Court

200 Lewis Ave., Las Vegas, NV 89101

Request for Copy of Audio

Requesting Party or Firm: _____

Address: _____

City/State/Zip: _____

Phone No.: _____ Contact: _____

Request for copy(s) of Audio Court Proceedings **Must be Submitted and Pre-Paid** to the Front Counter located at 200 Lewis Ave. Cash, Checks, Money Orders, Credit Cards and Debit Cards will be accepted. Please make Check and Money Orders payable to the City of Las Vegas. Please allow 72 hours for this request to be processed.

Payment Due Upon Request

_____	\$25.00 per disk	CD-ROM (Computer Only) first 3 dates
_____	\$25.00 per disk	DVD (DVD Player Compatible) first 3 dates
_____	\$5.00 per day	ADDITIONAL DAYS

TOTAL: _____

Defendant Name: _____

Cases: _____

Department: _____ Judge: _____

Date(s) Requested: _____

* ITEMS BEYOND 90 DAYS ARE SUBJECT TO DISPOSAL WITHOUT REFUND.
 * REFUNDS UNDER \$15.00 REQUIRE WRITTEN REQUEST FROM CUSTOMER.

IF YOU HAVE ANY QUESTION PLEASE CONTACT 702-229-2157

FOR OFFICE USE ONLY	
Request Received:	
Request Received by:	
Request Completed by:	
Defendant Notified:	Time: