



City of Las Vegas
OCA-Rainbow Company Youth Theatre
Design and/or Technical Theatre Education for Youth

STUDENT INTERNSHIP LEARNING OBJECTIVES

- Review structure of CLV and OCA, and the role they play in the arts community.
- Review and understand all CLV safety policies and procedures.
- Attend CLV Lift and Ladder training, and other training as required.
- Use contemporary and historical concepts and practices in the visual arts of the theatre; studies in text analysis, studio processes and technical production to complete designs needed for RBC productions.
- Works under the supervision of the RBC/CLV staff and within the guidelines, standards and schedules set forth by the production team.
- Assists in creating scenic/properties/light/sound designs for any RBC production.
- Assist in the development and tracking of technical elements budget, and assist in final report to Artistic Director.
- Reads scripts and analyzes for technical information.
- Assist in the development and updating of needed production paperwork for technical areas.
- Meets with directors and technical staff for each production to develop concepts and assist with thumbnail sketches, renderings, or models of design if needed by the director.
- Assist with full set of scenic draftings for each production, if needed.
- Makes copies of drafting for other staff as needed.
- Assists Technical Director with construction, install and/or modification of all aspects of theatre productions, events and classes.
- Assist with all set dressings needed for shows.
- Assists in creating props list and helps properties crews acquire or build props.
- Responsible for making sure all things are completed and ready for each performance.
- Assists Technical Director with making any repairs needed during the run of the show.
- Assists in striking the sets and works, under supervision, with volunteers/students assigned to the show.
- Assist maintaining theatre, office and front-of-house facilities.
- Participates in shop and equipment maintenance, material purchasing and stocking of supplies.
- Assists, instructs and works with students who participate in shop activities.
- Assist in the supervision of all crews for RBC.
- Develop a syllabus for and run 1-2 student crew calls (with supervision).
- Assist in teaching classes, as available.
- Develop a syllabus for, and run 1-2 student class sessions (with supervision).
- Attend a minimum of one performance, if possible.
- Other duties as assigned.

TOOLS & TECHNOLOGY INTERN WILL USE

- Calculators Microsoft Word
- Computers Microsoft Excel
- Research Ladders and lifts
- Basic shop tools and theatre management

SKILLS INTERN WILL PRACTICE

- Active Listening
- Customer Service
- Reading Comprehension
- Writing
- Social Perceptiveness
- Complex Communication
- Time Management
- Critical Thinking
- OSHA and CLV regulations
- Shop Math
- Classroom Management
- Instructional Management and Planning
- Drafting and Plans Reading

ABILITIES INTERN WILL PRACTICE

- Written Comprehension
- Deductive Reasoning
- Oral Expression
- Written Expression
- Speech Clarity

WORK ACTIVITIES

- Obtaining Information
- Processing Information
- Interpreting Policies and Regulations
- Establishing & Maintaining Relationships
- Organizing, Planning and Prioritizing Work
- Documenting & Recording Information
- Communicating by Phone, Letters and Email

LEARNING OBJECTIVES for TECHNICAL THEATRE EDUCATION FOR YOUTH

The goal of our Internship Program is to provide a motivating, highly professional atmosphere in which the Intern is challenged with the practical application of prior skills and training, while striving to acquire new skills and experiences. Interns achieve this in three ways:

1. Completing realized designs or constructions, or managing a production in collaboration with a variety of staff, volunteers and guest artists.
2. Assisting the Artistic Director and/or Resident Designer/TD in any number of capacities as a carpenter, an electrician, a stitcher, a scenic artist, a props master, a sound engineer, etc.
3. Assisting with the basic responsibilities of the upkeep and maintenance of the facilities in the Intern's respective area.

MEASURES of SUCCESSFUL ACHIEVEMENT

- Test – score
- Observe – evaluate
- Interview – evaluate