



LAS VEGAS FIRE & RESCUE

Fire Prevention Division

Information Sheet



The items listed are basic information only. Please refer to adopted codes for specific details. Codes are subject to change. Additional requirements may apply.

Effective Date: January 5, 2026

Ordinance # 6918

Key Boxes (Knox Rapid Entry System)

To help reduce delays and save in the destruction of property during emergency situations, Las Vegas Fire and Rescue has adopted by Code the use of an approved key box system.

The International Fire Code requires key boxes where access to or within a structure or an area restricted because of secured opening or where immediate access is necessary for life-saving or fire-fighting purposes. The *fire code official* is authorized to require a key box to be installed in an *approved* location. **IFC section 506**

Las Vegas Fire and Rescue has authorized the KNOX Rapid Entry System to be the source for the City of Las Vegas jurisdiction.

Examples of structures and areas in which the Knox Box or emergency override switch are as follows:
Large multifamily residential complexes with access roads/gates; locked outside entrances to stairways with enclosed standpipes; hazardous materials occupancies; building fire alarm equipment locations; buildings with fire sprinklers (riser room) and locations where large number of alarms occur.

Once the need for a Knox Box has been established, the customer can order the Knox box via the internet at www.knoxbox.com and order the appropriate box. The *Fire Code Official* can discuss with you the proper box to purchase that will work for you.

(Typically, the 3200 series will normally meet the requirement of the Fire Code).

When ordering the box, remember that under the jurisdiction box you state "City of Las Vegas." If facility is bordering the North Las Vegas Jurisdiction, you will be advised to obtain a "Dual Keyed" system so both Fire Departments will have access to the key box.

Knox boxes are shipped to the customer in the **OPEN** position. Box shall be installed in one of the following locations as directed by the Fire Prevention Division.

Typical installation locations are as follows:

- Directly adjacent to the Fire Sprinkler Riser room
- Adjacent to the Fire Control Room
- The main entrance to the facility.

After box installation, contact the Fire Prevention Division at 229-0366 and to request to have your KNOX box locked by Fire Prevention inspection staff.

Only the City of Las Vegas Fire & Rescue will have the keys for such access.

Typical keys to be placed within the box are as follows but not limited to:

Fire Inspections Section - (702) 229-0366 lvfireprevention@lasvegasnevada.gov

Fire Engineering Section - (702) 229-5397 lvfireengineering@lasvegasnevada.gov

- Facility Master key
- Elevator control
- Fire Alarm Panel
- Fire Sprinkler Riser Room

If you have any questions about the requirements, ordering, or installation, please feel free to contact the Fire Prevention office @ 229-0366.