Updating or Removing Payment Method

Log into your account at <u>www.LasVegasNevada.gov/sewer</u>

Click "My Profile" at the top of the page, and the first drop down option should be "Payment Methods"

Sewer Services	A My Account - My Pr	roffie - Support - C+
Your Account at a glance	9	
I want to	Services	
View my payment history View my scheduled payment history	C AutoPay	EDIT
 Manage my AutoPay settings > Manage my Paperless settings > Update my account information > 	Pay By Text	/ EDIT



You can either edit your previous payment method or add a new one. If you want to delete a payment method, you will need to add a new payment method **before** you can delete the old one. Make sure you set the new payment method as your "DEFAULT", as AutoPay requires a default payment method to be active.

Sewer Services	f	My Account +	My Profile ¥	Support +	G
Saved Payment Methods					
Manage your Payment Methods + Add New Credit Card + Add New Bank					

Bank Routing/ Transit * Routing Number			
Confirm Bank Account Number *			
Confirm Account Number			

New Credit Card

Please fill out all fields below and click Save Credit Card Information to save your information. Need more information?

Card Number			
Expiration Date * February 2019			
Billing Address *	c	ountry *	
Address		United States	~
Billing City *	State *	Zip *	
City	Select State	✓ Zip Code	
Default			

Once you have a new payment method saved as your default, you will be able to delete your old payment information. Your new payment method should now be attached to your AutoPay (you can verify this by clicking on the Autopay tab).