

BUSINESS PROTECTION PROGRAM

Business Incentive



Handbook Includes:

- Program Details
- Process Checklist
- Application Forms



PROGRAM DETAILS

BUSINESS PROTECTION PROGRAM:

- Designed to help secure buildings during emergency shutdown
- Provides financial assistance for securing buildings during times of emergency. (For example boarding up windows and doors, decorating facade.) Interior improvements and security systems are not eligible.
- Grants up to \$2,000 for boarding and securing of a building as long as art is provided on the façade of the securing material.
- Grants are reimbursement of cost and can be retroactive to the date of the order by the governor (3/17/2020) to shutdown non-essential business
- Funding available annually on a first-come, first served basis and only available for the duration of the mandatory shutdown (4/16/2020) and is subject to change.

TIME FRAME:

- All projects receiving funds must be completed within 14 calendar days of the date application is approved by the City Manager, Executive Director of the Las Vegas Redevelopment Agency. Projects not completed within the specified 14 days forfeit all approved and allocated Business Protection funds.
- Reimbursement of funds takes approximately 14-30 business days once copies of all paid invoices, receipts, cancelled checks and photos of completed project, are received. (*Redevelopment Agency reserves the right to pay applicant in one lump sum or installments.*)

PROPERTY/BUSINESS REQUIREMENTS:

- Located within one of the City's Redevelopment Areas in tax district 203, 204, 207, 212, 213 or 214
- Zoned for commercial, industrial or mixed-use operations. Eligible zoning designations: P-R, N-S, O, C-D, C-1, C-2, C-PB, C-M, M, R-3, R-4
- Properties with multiple retail tenants and/or vacant store fronts will be limited to 1 grant per storefront

INELIGIBLE PROPERTIES:

- Single-family residential properties
- Multifamily residential properties not part of a larger mixed-use development
- Properties or projects not meeting eligibility requirements
- Businesses specifically excluded are essential businesses designated by the State of Nevada and businesses that hold non-restricted gaming licenses (restaurants can qualify)

APPLICANT REQUIREMENTS:

- Applicant must have a current, active business license issued by the city of Las Vegas; show proof of a current city of Las Vegas business license for both the property owner and tenant
- Complete all improvements within 14 days of approval
- Work must be performed within the time frame of the mandatory shutdown
- Pictures of boarding and art must be submitted to the agency before reimbursement and inspected by the agency.
- Prior to receiving matching contribution, submit all paid invoices, receipts, cancelled checks and photos of completed project. *(The Redevelopment Agency reserves the right to refuse payment for any change orders not authorized).*

APPROVAL POLICIES:

- Applications will be reviewed and considered in the order they are received
- Applicant participation in this program and approval of any grant monies is at the sole discretion of the Redevelopment Agency.
- Agency shall have the ultimate authority to accept or reject each application, and have complete authority to decide whether requested work is eligible for this program.
- Agency shall be obligated to commit funds only the applicant is approved by the city of Las Vegas Redevelopment Agency.
- Any action taken by the city of Las Vegas Redevelopment Agency is final. There is no appeal process for applications that are not approved.

QUALIFIER:

- Final selection of a contractor(s) is the sole responsibility of the participating applicant. The Agency shall offer no warranty on work performed. The applicant should obtain any desired warranty information from the contractor(s) in writing.

Email completed forms to Tera Anderson at teanderson@lasvegasnevada.gov.

If you have questions call 702.229.6865

APPLICATION CHECKLIST:

All information included in this checklist must be submitted to the Redevelopment Agency before we can begin the process:

- All documents signed by person certified as one of company's principals
- List of proposed improvements with estimated project costs
- Signed Real Property Owner Consent (Landlord completes)
- Copy of current city of Las Vegas business license for applicant
- All applicable contractor bids, invoices, receipts or work orders
- High-quality "after" image of property showing boarding up work
- Completed supplier profile through the link below
<https://www.lasvegasnevada.gov/Business/Purchasing>

BPP APPLICATION: **PROPERTY OWNER APPLYING**

Applicant's Owner Information:

Owner's Corporate Name (company name as listed on city of Las Vegas business license):

Corporate Officer Name and Title: -----

Corporate Mailing Address: -----

Project/Property Address: -----

Assessor Parcel Number(s): -----

Size of Building/Project (square footage, # of levels, # of seats): -----

In which of these eligible tax districts is the property located: 203 204 207 212 213 214

What classification is property zoned for? -----

Additional Businesses at Project Address	City Business License #

Owner's city of Las Vegas Business License Number: -----

Federal Tax ID Number or Social Security Number: -----

Owner's Office Phone #: ----- Cell #: -----

Owner's Email Address: -----

Please describe the importance of this program for your business.

Email completed form to Tera Anderson at teanderson@lasvegasnevada.gov.

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BPP APPLICATION: **TENANT APPLYING**

Applicant's Tenant Information:

Applicant's Corporate Name (company name as listed on city of Las Vegas business license):

Corporate Officer Name and Title: -----

Project/Property Address: -----

Assessor Parcel Number(s): -----

Size of Building/Project (square footage, # of levels, # of seats): -----

In which of these eligible tax districts is the property located: 203 204 207 212 213 214

What classification is property zoned for? -----

Corporate Mailing Address: -----

Applicant's city of Las Vegas Business License Number: -----

Federal Tax ID Number or Social Security Number: -----

Applicant's Office Phone #: ----- Cell #: -----

Applicant's Email Address: -----

Property Lease Expiration Date: ----- Option to Extend: Yes / No How long: ----- years

Property Manager: ----- Phone: -----

Property Owner Information:

Owner's Corporate Name (company name as listed on city of Las Vegas business license):

Owner's Officer Name and Title: -----

Mailing Address: -----

Please describe the importance of this program for your business.

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VIP PARTICIPANT AFFIDAVIT

STATE OF NEVADA }
 } ss:
COUNTY OF CLARK }

I, _____,
being first duly sworn, depose and state under penalty of perjury as follows:

1. I am a corporate officer, managing member, or sole proprietor of the _____,
a company duly organized in the State of Nevada as a _____,
(Corporation/LLC/Sole Proprietorship).

The Participant is seeking the assistance of the city of Las Vegas Redevelopment Agency (“Agency”) to secure the property at _____ (“Site”), as more particularly described by the agreement (“Agreement”) being contemplated by the city of Las Vegas Redevelopment Agency.

INTERNATIONAL ECONOMIC
DEVELOPMENT COUNCIL



Accredited Economic Development Organization

Department of Economic and Urban Development

495 S. Main St., Sixth Floor

Las Vegas, NV 89101

Office: 702.229.6551 • TTY: 7-1-1

www.lasvegasnevada.gov/EUD

Las Vegas City Council:

Mayor Carolyn G. Goodman

Mayor Pro Tem Michele Fiore, Ward 6

Councilman Stavros S. Anthony, Ward 4

Councilman Cedric Crear, Ward 5

Councilman Brian Knudsen, Ward 1

Councilwoman Victoria Seaman, Ward 2

Councilwoman Olivia Díaz, Ward 3

City Manager: Scott Adams

Chief Operations and Development Officer: Jorge Cervantes

Chief Financial Officer: Gary Ameling

Chief Community Services Officer: Lisa Morris-Hibbler

Chief Public Safety Services Officer: Tim Hacker

Executive Director of Community Development: Tom Perrigo



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