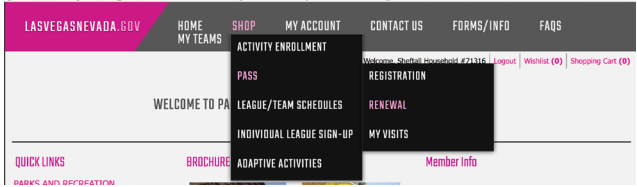


HOW TO RENEW PASSES

Sign in to your account.
Click on the “Shop” tab.
Select “Pass” and then “Renewal.”



Select the box of the passes you wish to renew and click “Renew.”

LASVEGASNEVADA.GOV

HOME

SHOP

MY ACCOUNT

CONTACT US

FORMS/INFO

FAQS

Welcome, Cist Household #142337 | [Logout](#) | [Wishlist \(0\)](#) | [Shopping Cart \(2\)](#)

Safekey Only! All Safekey passes expire at the end of the current school year, June 08, 2017.

No refunds, credits, or transfers of passes will be given under any circumstance.

If you have any questions please contact Safekey Administration at 702-229-3399.

Household memberships available to renew online

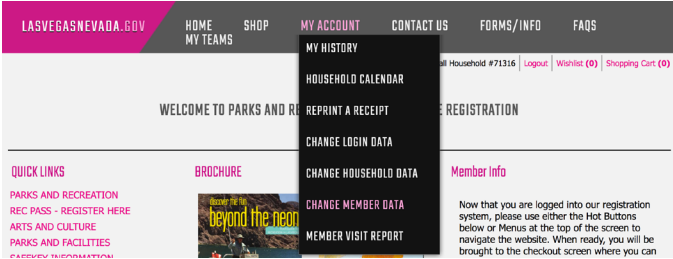
Renew	Member	Pass Description	Pass Type	Begin Date	End Date	Details	Purchases Left	Status
<input type="checkbox"/>	Frank	SK Adcock Y1	SKADCOY	08/29/2016	07/03/2017		N/A	Active
<input type="checkbox"/>	Frank	SK Adcock AM	SKADCA1	08/29/2016	07/03/2017		5	Active
Renew								

Your transaction is not complete until a receipt is generated. Please view your receipt to ensure your transaction is successful and correct.



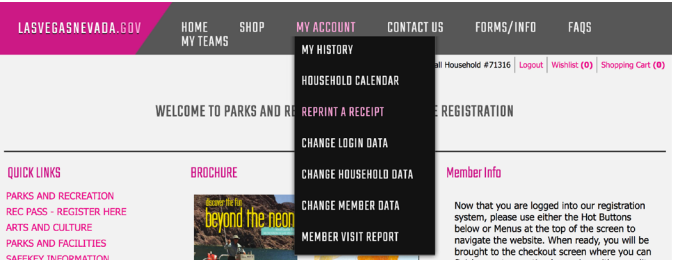
HOW TO CHANGE MEMBER INFORMATION

To change member information, click on “My Account” and then click “Change Member Data.”



HOW TO PRINT A RECEIPT

When logged into your account, click on “My Account” and select “Reprint a Receipt.”



Your Household Receipts:		Any receipt numbers not listed here are not reprintable from this website. Please contact our office for more information.
Receipt	Date	All receipts are in PDF format and require Adobe Reader.
1247575	01/13/2017	Your browser must allow pop-ups to view receipts correctly.
641876	12/17/2014	



The city of Las Vegas does not provide end of the year statements for tax purposes. Receipts for Safekey/Ignite can be printed from your online account and include the Tax I.D. Number.



SAFEKEY/IGNITE OFFICE

416 N. Seventh St.
Las Vegas, Nevada 89101
702.229.KIDS (5437)
lasvegasnevada.gov/safekey

Additional Community Center Payment Locations

Cimarron Rose
5591 N. Cimarron Road
702.229.1607

Doolittle
1950 N. J St.
702.229.6374

East Las Vegas
250 N. Eastern Ave.
702.229.1515

Mirabelli
6200 Hargrove Ave.
702.229.6359

Stupak
251 W. Boston Ave.
702.229.2488

Veterans Memorial
101 N. Pavilion Center
702.229.1100

Easy payment available online with the following credit or debit cards.



   
cityoflasvegas
lasvegasnevada.gov



YD-0037-05-17 SS | GA 63302

STRONG SCHOOLS

City of Las Vegas SAFEKEY/ IGNITE



ONLINE PAYMENT INSTRUCTIONS

**2017-2018
School Year**

Safekey/Ignite Office
702.229.KIDS (5437)
lasvegasnevada.gov/safekey



FIRST TIME USERS

The first time you log into the registration website **lasvegasnevada.gov/safekey** (do not use www) your account login information will be:

Username: the home phone number (including area code) of the primary contact on the account. If you only use a cell phone and do not have a home phone, the home phone number will be the cell phone number.

Password: the account primary contact’s last name (with the first letter capitalized).

You will be required to change your password the first time you log into the site. You may also change your username at any time.

MEMBER LOGIN

USER NAME

a

PASSWORD

•

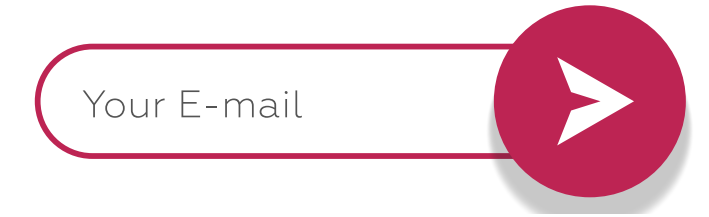
Log In

Need an Account? Click here

Forgot User Name/Password? Click here

Need Login Help? Click here

Login Assistance
If you have trouble logging in, click on **“Forgot Password?”** and you will receive two e-mails, one with your User Name and one with your Password.



REFUND POLICY
No refunds, credits or transfers of passes will be given under any circumstance, including when a child is absent from the program. All passes expire at the end of the current school year.

HOW TO REGISTER AND PAY ONLINE

1. Go directly to **lasvegasnevada.gov/safekey**.

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HOMESEARCHCONTACT USFORMS/INFOFAQS



Welcome, Guest | Login | Wishlist (0) | Shopping Cart (0)

WELCOME TO PARKS AND RECREATION/SAFEKEY ONLINE REGISTRATION

QUICK LINKS

PARKS AND RECREATION
REC PASS - REGISTER HERE
ARTS AND CULTURE
PARKS AND FACILITIES
SAFEKEY INFORMATION
IGNITE REGISTRATION
EVENTS
SPORT FIELD PERMITTING LINK
CITY OF LAS VEGAS HOME PAGE

BROCHURE



MEMBER LOGIN

USER NAME

PASSWORD

Log In

Need an Account? Click here
Forgot User Name/Password? Click here
Need Login Help? Click here

2. Click on the **“Safekey”** box.



3. Scroll down to the desired school. The pass ending in “YR” must be purchased first. This is the **ONE-TIME YEARLY** \$20 required registration fee per child. Then click on the shopping cart to add. If already purchased, click on either a.m. or p.m. pass. (a.m. Safekey not offered at all sites.)

Safekey Passes Only! You must purchase the Safekey Yearly Pass for each child before registering for AM and PM passes.

All Safekey passes expire at the end of the current school year, June 8, 2017. No refunds, credits, or transfers of passes will be given under any circumstance. To complete the registration process, families must fill out and submit to your Safekey site a new Participant Information Form. If you have any questions please contact Safekey Administration at 702-229-3399.

Category: Safekey

Sort Order: Pass Type

Display Option: Listing

SearchReset

Pass Search Results

Showing: 1 to 50Total Results: 201

Description	Age Range	Valid for				
Escobedo Ignite AM	11 years to 15 years	08/29/2016 - 07/03/2017	1	\$	Available	16
Escobedo Ignite PM	11 years to 15 years	08/29/2016 - 07/03/2017	1	\$	Available	16
Escobedo Ignite Yr	11 years to 15 years	08/29/2016 - 07/03/2017	1	\$	Available	16
Johnson Ignite AM	11 years to 15 years	08/29/2016 - 07/03/2017	1	\$	Available	16
Johnson Ignite PM	11 years to 15 years	08/29/2016 - 07/03/2017	1	\$	Available	16

4. Under **“Select a Family Member”** the child must be selected. Then click **“Add to Cart.”**

Pass Membership Registration

Enter a Pass Type

Escobedo Ignite AM

Family Member to Register:

Select a Family Member...

A family member must be selected prior to continuing

Add to Cart

Clear Form

Back to Search

5. If participant registration form has been submitted to the safekey site, click on **“YES”** (This is part of the registration process).

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Pass Type: Safekey Adcock Yr

Pass Registration Questions

Pass Number:217587 (Frank)

2016-2017 School Year Registration Form

Turned In?

REQUIRED DATA *

SubmitReset

6. Add additional passes or children attending Safekey by clicking **“Continue Shopping.”**

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HOME MY TEAMSSHOPMY ACCOUNTCONTACT USFORMS/INFOFAQS

Welcome, Crist Household #142337 | Logout | Wishlist (0) | Shopping Cart (1)

Your Shopping Cart:

New Changes in Shopping Cart

You have registered for the Pass Type requested. What would you like to do next?

Proceed To CheckoutContinue Shopping

Member	Pass Description	Status	Begin Date	Expire Date	Total Fees	Remove?
Frank	SK Adcock Yr	New	08/29/2016	07/03/2017	\$ 20.00	16
					Grand Total Fees Due	\$ 20.00

Apply Creditoucher

Type: Credit Voucher

Code:

PIN:

Amount (0 for Full Amount): 0.00

Apply

Proceed To CheckoutContinue Shopping

7. Click on the **“Safekey”** box.



8. Scroll down to desired school. Click on shopping cart for a.m./p.m. passes.

Category: Safekey

Sort Order: Pass Type

Display Option: Listing

SearchReset

Pass Search Results

Showing: 1 to 50Total Results: 201

Description	Age Range	Valid for				
Escobedo Ignite AM	11 years to 15 years	08/29/2016 - 07/03/2017	1	\$	Available	16
Escobedo Ignite PM	11 years to 15 years	08/29/2016 - 07/03/2017	1	\$	Available	16
Escobedo Ignite Yr	11 years to 15 years	08/29/2016 - 07/03/2017	1	\$	Available	16
Johnson Ignite AM	11 years to 15 years	08/29/2016 - 07/03/2017	1	\$	Available	16
Johnson Ignite PM	11 years to 15 years	08/29/2016 - 07/03/2017	1	\$	Available	16

9. Under **“Select a Family Member”** the child’s name must be selected. Then click **“Add to Cart.”**

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HOME MY TEAMSSHOPMY ACCOUNTCONTACT USFORMS/INFOFAQS

Welcome, Crist Household #142337 | Logout | Wishlist (0) | Shopping Cart (1)

Pass Membership Registration

Enter a Pass Type

Safekey Adcock AM

Family Member to Register:

Select a Family Member...

Add to Cart

Clear Form

Back to Search

10. Click on how many punches you would like to purchase:

LASVEGASNEVADA.GOV

Punch Pass Punches Selection

Number of Punches

1

Continue

11. Acknowledge the Pass Registration Questions

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Pass Type: Safekey Adcock AM

Pass Registration Questions

Pass Number:217588 (Frank)

I understand no refunds/transfers/credits allowed.

YES

I understand passes expire the last day of school

YES

REQUIRED DATA *

SubmitReset

12. Once completed, click on “Proceed to checkout” to verify billing information, and click “Finish.” The next page will require the actual card information for processing.

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HOME MY TEAMSSHOPMY ACCOUNTCONTACT USFORMS/INFOFAQS

Welcome, Crist Household #142337 | Logout | Wishlist (0) | Shopping Cart (2)

Your Shopping Cart:

New Changes in Shopping Cart

You have registered for the Pass Type requested. What would you like to do next?

Proceed To CheckoutContinue Shopping

Member	Pass Description	Status	Begin Date	Expire Date	Total Fees	Remove?
Frank	SK Adcock AM	New	08/29/2016	07/03/2017	\$ 35.00	16
Frank	SK Adcock Yr	New	08/29/2016	07/03/2017	\$ 20.00	16
					Grand Total Fees Due	\$ 55.00

Apply Creditoucher

Type: Credit Voucher

Code:

PIN:

Amount (0 for Full Amount): 0.00

Apply

Proceed To CheckoutContinue Shopping

13. Your transaction is not complete until a receipt is generated. Please view your receipt to ensure your transaction is successful and correct. Contact the Safekey/Ignite Office immediately if there are any discrepancies.

