



City of Las Vegas Safekey/Ignite Child Care Subsidy Program Acknowledgement Form

The following are the city of Las Vegas Safekey/Ignite requirements for utilizing childcare subsidies for enrollment in Safekey/Ignite programs.

Read and Initial next to each requirement and sign and date at the bottom.

- _____ I understand that subsidy assistance is **not** applicable towards the program Registration Fee. Services will be denied if the required registration fee has not been paid.
- _____ I understand my financial assistance is only valid within my authorized care date range **and** is only applicable as of the date my certificate is processed by the Safekey/Ignite office. **Subsidy discounts will not be applied retroactively.**
- _____ I understand it is my responsibility to submit an updated certificate **prior to the expiration date of the current certificate** to avoid any gaps in subsidy coverage dates.
- _____ I understand I must pay **full price** for days used during any gaps in subsidy coverage.
- _____ I understand I must sign a new Safekey/Ignite Child Care Subsidy Acknowledgement Form with every new certificate I submit. If my subsidy coverage dates overlap multiple school years, my existing certificate would become invalid at the end of the first school year and a new Acknowledgement Form must be signed at the start of the next school year before my subsidy can be reapplied to my account.
- _____ I understand that based on the terms of my subsidy certificate, my child's Safekey/Ignite services may not be fully covered. Once my certificate has been processed by the Safekey/Ignite office, I will receive an email to the main email address listed on my Safekey/Ignite account, outlining my coverage rates, co-pays, etc.
- _____ I am required to pay, any portion of fees for services used which are not reimbursable or that are denied by the subsidy organization. Unreimbursed fees will be placed as a balance on my account. If I fail to pay the balance my Safekey/Ignite services may be suspended/account frozen until the payment has been made.
- _____ I understand that Safekey/Ignite does not grant REFUNDS and that subsidies cannot be applied towards Late Pick-Up Fees.
- _____ I understand if my child/ren transfers to a different city of Las Vegas school, a new certificate must be submitted identifying the new school.

(THIS SECTION IS FOR URBAN LEAGUE FAMILIES ONLY)

_____ I understand if my child/ren is 5 years old and younger, the following rates/time constraints apply per day as listed in the "Reimbursement Guidelines" at the bottom of my subsidy certificate.

**The Part-Time discount rate will be applied if my child/ren attends 4 hours and 29 minutes or less each day.
The Full-Time discount rate will be applied if my child/ren attends 4 hours and 30 minutes or more each day.**

_____ I understand if my child/ren is older than 5 years, the following rates/time constraints apply per day:

**The Part-Time discount rate will be applied if my child/ren attends the AM program only.
The Full-Time discount rate will be applied if my child/ren attends the PM program only.
The Full-Time discount rate will be applied if my child/ren attends the both the AM and PM program.**

(THIS SECTION IS FOR INTER-TRIBAL COUNCIL (ITCN) FAMILIES ONLY)

_____ *I understand I am responsible for tracking my child's ITCN daily attendance and submitting a complete ITCN daily Attendance Report document directly to the Inter-Tribal Council of Nevada office (2920 S. Rainbow Blvd Suite 160, Las Vegas, Nevada 89146).*

Child's Name (Print)

School

By entering my name as an electronic signature below, I acknowledge that I have read, initialed, understand and must abide by the requirements indicated above when utilizing childcare subsidies for city of Las Vegas Safekey/Ignite programs.

Parent/Guardian Name (Print)

Parent/Guardian Electronic Signature

Date