



# REQUEST FOR QUALIFICATIONS (RFQ) Health and Wellness Center

**RFQ Release Date: Monday, July 16, 2018**

**~~RFQ Deadline Date: Thursday, November 1, 2018 at 3:00 pm~~**

**RFQ Deadline Date EXTENDED TO: Thursday, November 15, 2018 at 3:00 pm**

**Requesting Organization:** City of Las Vegas, 495 S. Main Street, Las Vegas, NV 89101

**City of Las Vegas Contacts:** Angela Washington at 702.229.5276 or [awashington@lasvegasnevada.gov](mailto:awashington@lasvegasnevada.gov) or Jocelyn Bluitt-Fisher at 702.229.3412 or [jfisher@lasvegasnevada.gov](mailto:jfisher@lasvegasnevada.gov)

## **OVERVIEW**

The city of Las Vegas seeks qualified applicants that will provide primary healthcare, mental health services and substance abuse services for persons living in the immediate vicinity of the health care center(s); and the homeless population that frequent or live in the Corridor of Hope area. The Request for Qualifications (RFQ) invites qualified organizations to submit an application for an assessment of their organizational structure, staffing, their organization's ability to meet the scope of work, and relevant experience related to the establishment and operation of a Health and Wellness Center that includes physical health services, mental health services and substance abuse components. **The Health and Wellness Center should be open, operational and prepared to receive patients by July 1, 2020.**

**Health and Wellness Centers are community-based and patient-focused organizations that deliver comprehensive, culturally competent, high-quality primary health care services. Health and Wellness Centers also often integrate access to pharmacy, mental health, substance abuse, and oral health services in areas where economic, geographic, or cultural barriers limit access to affordable health care services. The Health and Wellness Center should deliver care to the city's most vulnerable individuals and families, including people experiencing homelessness, the elderly, residents of assisted housing, and veterans. A city of Las Vegas business license is required to apply for this opportunity.**

## **PROGRAM BACKGROUND**

A minimum of \$1.2 million dollars in Community Development Block Grant (CDBG) Capital funds may be available for the development of this project. Interested organizations are expected to provide building rehabilitation funding for the remodel of the existing facility and funding for the building of a new facility in the Corridor of Hope. Operational funding may be used to address maintenance and other costs associated with the startup of the center. Following the third month of services at the Health and Wellness Center, the selected applicant will remit to the city of Las Vegas 10% of the revenue generated from patients seen within the quarter. The city of Las Vegas shall complete all HUD-required Environmental Reviews (ERs) for this project. No project may commit and/or expend any funds prior to compliance with 24 CFR Part 58 and final notification.

## **ELIGIBLE APPLICANTS**

Eligible applicants are defined as those that:

1. Are a 501(c)(3) non-profit;
2. Have been in business at least one year prior to the application release date;
3. Are identified as active and in good standing with the Nevada Secretary of State office;



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4. Are in possession of a current city of Las Vegas Business (Non-Profit Medical or Professional Services – State Licensed Medical) License to provide services with an address where the services will be provided; OR proof of application for the business license at the time of the submission of the RFQ;
5. Commit to utilizing the HMIS System for data collection.

Collaborative applications are welcome. Organizations that are designated as Federal Qualified Health Centers (FQHC) are preferred and encouraged to apply.

### **CONTRACT SCOPE**

Successful applicants must address at a minimum the following elements in the proposed program(s):

- a. Establish a health and wellness facility within an existing community center located at 451 E. Bonanza Road, Las Vegas, Nevada and a satellite office within the Corridor of Hope at the 1425 N. Main Street, Las Vegas, Nevada;
- b. Fund and oversee the physical rehabilitation of an existing building where one office of the Health and Wellness Center will be housed and fund and oversee the building of a satellite Health and Wellness Center within the Corridor of Hope;
- c. Deliver high quality, culturally competent, comprehensive primary physical and mental health care, as well as supportive services such as health education, and counseling that promote access to health care and translation;
- d. Provide services regardless of patients' ability to pay and charge for services on a sliding fee scale. Such services shall include:
  1. Diagnosis and treatment of acute and chronic illnesses;
  2. Routine physical examinations;
  3. Dispensing and storage of medications;
  4. Immunizations;
  5. Wound care;
  6. Post-acute care;
  7. Oral health services;
  8. Mental health evaluation and treatment;
  9. Substance abuse evaluation and treatment;
  10. Transportation to and from the clinic

Optional services include:

1. Temporary housing and aftercare for recovering patients;
  2. Assistance with entitlement programs and housing placements
- e. Develop systems of patient-centered and integrated care that respond to the unique needs of the medical and behavioral health underserved areas and populations;



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- f. Offer assessment and case management for homeless and/or mentally ill persons and families desiring to restore health and end homelessness;
- g. Offer referrals and/or case management to mentally ill and/or homeless persons for detoxification;
- h. Accept referrals from first responders including fire and rescue, and police departments and from community partners;
- i. Provide support to street outreach and case management services;
- j. Provide collaborative services that can be demonstrated as having a substantial, positive impact among the homeless, the mentally ill, and other underserved populations.

### **ANTICIPATED DELIVERABLES**

Contract deliverables will include at a minimum:

- Profit sharing with the city of Las Vegas
- Monthly Progress Reports utilizing a format provided by the city of Las Vegas
- Monthly Performance Monitoring with city of Las Vegas staff
- Monthly Financial Monitoring with city of Las Vegas staff

*Additional deliverables will be negotiated prior to the execution of the agreement.*

### **APPLICATION SUBMISSION REQUIREMENTS & DEADLINES**

Applications in response to this RFQ are to be submitted via email to the following address [Grants@LasVegasNevada.Gov](mailto:Grants@LasVegasNevada.Gov) Please include in the subject line "Health and Wellness Center Application."

Applicants are asked to provide the following information in their responses to this RFQ:

1. Each applicant's organizational background;
2. A description of the type(s) of services currently provided by each applicant. A description of each organization's experience with operating a health and/or wellness center should be included in the description;
3. A program summary for which the agency is requesting funds. A description of the project goal, components of service delivery, intended participants and the planned use of funds should be included in the program summary;
4. A funding and building plan for the rehabilitation of the existing structure and building of a new structure for the Health and Wellness Centers;
5. An outreach plan that could be conducted in concert with the city of Las Vegas' outreach plan for the Health and Wellness Center;
6. A description of each organization's capacity to administer the program. The description should include the systems the organization has in place to ensure the program will be successful including demonstrated collaborations with funding partners and service



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providers, and/or partner agencies. Also, the description should include a plan to address the scope of work items that the applicant does not currently address;

7. A description of the qualifications that each applicant possesses that demonstrates its ability to provide high quality health services to vulnerable populations also suffering from substance abuse and/or mental health illness(es);
8. A description of the qualifications that the applicant possesses that demonstrates its ability to provide high quality oral health services to vulnerable populations;
9. The following attachments from each applicant: (1) certificate of Good Standing from the Nevada Secretary of State; (2) Articles of Incorporation; (3) proof of 501 (c)(3) non-profit status; (4) Board of Directors Meeting Minutes from the last three (3) meetings; (5) city of Las Vegas Business License (or proof of application for the business license); (6) a completed program budget that includes all anticipated income and expenses for the Health and Wellness Center project; and (7) a statement of agreement to utilize HMIS and maintain data quality of 90%.

**Applications must be received no later than 3:00 pm on ~~Thursday, November 1, 2018~~ Thursday, November 15, 2018.** Selected applicants will be invited to participate in the interview phase of the application process. Interview requests will be forwarded to selected applicants.