



# EMERGENCY REQUEST FOR QUALIFICATIONS (RFQ) WET SHELTER

**RFQ Release Date:** Monday, November 20, 2017 at 12:00 pm

**RFQ Deadline Date:** Thursday, December 14, 2017 at 3:00 pm

**Requesting Organization:** City of Las Vegas, 495 S. Main Street, Las Vegas, NV 89101

**City of Las Vegas Contacts:** Angela Washington at 702.229.5276 or [awashington@lasvegasnevada.gov](mailto:awashington@lasvegasnevada.gov); Angela Phillips at 702.229.5931 or [anphillips@lasvegasnevada.gov](mailto:anphillips@lasvegasnevada.gov)

## **OVERVIEW**

The City of Las Vegas seeks qualified applicants that will provide opportunities for emergency sheltering, rehabilitation and conversion of buildings to be used as emergency shelters, operation of emergency shelters and services, and homelessness prevention services. The Request for Qualifications (RFQ) invites qualified organizations to submit an application for an assessment of their organizational structure, staffing, their organization's ability to meet the scope of work, and relevant experience related to the establishment and operation of a wet shelter (a sobering center for homeless inebriates) with a minimum of 20 beds. **If not currently operational, the wet shelter should be open and ready to receive clients by January 2018.**

The City of Las Vegas endeavors to reduce the number of homeless individuals by 5% and will continue to work with and support program services and community partners to prevent homelessness and provide permanent housing opportunities in the community.

**Please note that this RFQ is for the remainder of FY 2017-2018 funding, with option for renewal for exemplary performance.**

**A "wet shelter" or sobering center is defined as any facility with a primary purpose to provide safe, temporary, emergency shelter for the homeless who are under the influence of drugs and/or alcohol. A City of Las Vegas business license to operate a homeless shelter is required to apply for this opportunity. A medical model shelter is not required however, a referral system that will provide for a seamless transition to detoxification and mental health support should be in place.**

## **PROGRAM BACKGROUND**

Both operating and capital dollars are available for funding this emergency shelter program. A minimum of \$200,000 in program operations and \$400,000 in CDBG Capital funds are potentially available. Operating funds may be used to address staffing, maintenance, and other costs associated with providing shelter services to homeless inebriates. Additionally, CDBG Capital funds may be used to acquire, rehabilitate, refurbish, demolish, and/or build a facility that can accommodate 20- 50 temporary beds for adult inebriates.

## **ELIGIBLE APPLICANTS**

Eligible applicants are defined as those that:

1. Are a 501(c)(3) or 501(c)(4) non-profit;
2. Have been in business at least one year prior to the application release date;



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3. Identified as active and in good standing with the Nevada Secretary of State office;
4. In possession of a current City of Las Vegas Business License to operate a shelter with an address where the services will be provided;
5. Commit to utilizing the HMIS System for data collection.

### **CONTRACT SCOPE**

Successful applicants must address at a minimum the following elements in the proposed program(s):

- a. Provision of 24 hours a day, 7 days a week, 365 days a year, low- barrier access to shelter beds for homeless adults who are under the influence of drugs and/or alcohol;
- b. Offering referrals and/or case management to homeless persons for detoxification or referrals and/or case management for homeless persons desiring treatment for substance abuse and/or addiction;
- c. Acceptance of referrals for admission from first responders including fire and rescue, and police departments and from community partners;
- d. Acceptance of self-referrals;
- e. Offering transportation, when available, to homeless individuals from the street or from a rejecting shelter;
- f. Provision of street outreach and case management services;
- g. Maintaining of established shelter standards;
- h. Provision of a service that can be demonstrated as having a substantial, positive impact among the homeless population;

### **ANTICIPATED DELIVERABLES**

Contract deliverables will include:

- Monthly Progress Reports utilizing a format provided by the City of Las Vegas
- Quarterly Performance Monitoring with City of Las Vegas staff
- Quarterly Financial Monitoring with City of Las Vegas staff
- Provision of 20 – 50 beds or respite options for adult inebriates (*for the purposes of this RFQ, the City of Las Vegas defines adult as 18 years of age and older.*)

*Additional deliverables will be negotiated prior to the execution of the agreement.*

### **APPLICATION SUBMISSION REQUIREMENTS & DEADLINES**

Applications in response to this RFQ are to be submitted via email to the following address [Grants@LasVegasNevada.Gov](mailto:Grants@LasVegasNevada.Gov) Please include in the subject line “*Emergency Wet Shelter Application.*”

**Applications must be received no later than 3:00 pm on Thursday, December 14<sup>th</sup>.**

Selected applicants will be invited to participate in the interview phase of the application process. Interview requests will be forwarded to selected applicants.