

LOBBYIST REQUIREMENTS
OFFICE OF THE CITY CLERK

Lobbyist means any person who:

- (A) Communicates directly with a member of the City Council on behalf of someone other than himself or herself to influence action by the City Council; and
- (B) Is compensated for the communication.

The term does not apply to a representative of a bona fide news medium in connection with communications that are made solely in the course of that person's business of gathering news for or on behalf of that news medium.

"Public employee" means any person who is employed by the City in a paid position. The term does not include any member of the City Council or any person whose only service to the City is as a member of a City board or commission.

"Public officer" means the Mayor and any other member of the City Council.
(Ord. 5555 § 2 (part), 2002)

(A) Every person who acts as a *lobbyist* shall complete a registration statement with the City Clerk for each personal communication with a public officer. If the communication occurs at the City Hall complex, the registration form must be filed with the City Clerk the same day the communication occurs. If the communication occurs at a place other than the City Hall complex, the registration form must be filed with the City Clerk within five working days after the communication or before the next scheduled City Council meeting, whichever occurs first. Registration may be accomplished by fax machine.

(B) The registration form shall contain the following information:

- (1) The *lobbyist's* full name, permanent address, place of business and temporary address while lobbying;
- (2) The full name and complete address of each person, if any, by whom the *lobbyist* is retained or employed or on whose behalf the registrant appears;
- (3) A description of the principal areas of interest concerning which the *lobbyist* expects to lobby or has lobbied; and
- (4) The name of the member of the City Council with whom the *lobbyist* expects to communicate or has communicated.

The registration form shall be a public document and shall be maintained by the City Clerk for a period of five years from the date of filing.

(C) The City Clerk shall furnish an appropriate identification badge to each *lobbyist* who files a registration statement under this Section. The identification badge must be worn by the *lobbyist* whenever he or she is engaged in lobbying activity with a public officer. Persons who engage in lobbying activity on a regular basis may obtain an annual badge from the City Clerk who shall register the *lobbyist's* full name, permanent address, place of business and temporary address while lobbying. Thereafter, the *lobbyist* need only file a registration form statement containing the *lobbyist's* name and the information required in Paragraphs (2) through (4) of Subsections (B) of this Section.

(D) No public officer or public employees shall appear on behalf of any person, other than himself or herself or persons related within the third degree or consanguinity or affinity, before any board, commission, committee or agency of the City, or any individual member of the City Council, in relation to any case, proceeding, application, or contract for a period of one year from the date of termination of employment with or service to the City. This Subsection does not apply to any appearance made on behalf of a charitable or nonprofit organization, or a local, state or federal agency or political subdivision thereof.

(E) It is unlawful for any person to knowingly refuse or fail to comply with this Section.
(Ord. 5555 § 2 (part), 2002)

CITY OF LAS VEGAS
LOBBYIST REGISTRATION FORM

(This form is to be completed for each communication with a member of the City Council and submitted to the City Clerk to obtain a "Lobbyist" badge which must be returned to the Clerk's office. **Lobbyists registered annually need not complete Section 2.**)

SECTION 1 *****

APPLICATION DATE: _____ COMMUNICATION DATE: _____

COMMUNICATION ITEMS: _____

PERSONS COMMUNICATING WITH: _____

LOBBYIST NAME: _____

SECTION 2 *****

PERMANENT ADDRESS: _____

BUSINESS NAME & ADDRESS: _____

Phone # _____ e-mail _____

TEMPORARY ADDRESS WHILE LOBBYING: _____
(If different from permanent business address) _____

SECTION 3 *****

PROVIDE THE BUSINESS NAME, FULL NAME, AND COMPLETE ADDRESS OF EACH PERSON OR ENTITIY BY WHOM YOU ARE RETAINED, EMPLOYED OR ON WHOSE BEHALF YOU ARE APPEARING:

NAME	BUSINESS NAME	ADDRESS
_____	_____	_____
_____	_____	_____
_____	_____	_____

SIGNATURE OF LOBBYIST

DATE