CITY OF LAS VEGAS
DEPARTMENT OF PLANNING
BUSINESS LICENSING DIVISION
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Print Form

MARIJUANA ESTABLISHMENT (ME) EMPLOYEE / VOLUNTEER LISTING

Business Name: _____ Business License #: _____

Business Address: _____ Business Phone #: _____

(Number, Street, City, State and Zip Code)

Employee / Volunteer Name	Position / Title	Current Employment Status	Work Shift	ME Agent Registration Card Number	Expiration Date	Work Card Number	Expiration Date

EMPLOYEE LIST MUST BE MAINTAINED, CURRENT AND AVAILABLE FOR INSPECTION AT ALL TIMES

LVMC 6.95.200 - Work Card and agent registration card requirements.

(A) Each employee, independent contractor, medical marijuana establishment agent, marijuana distributor agent or volunteer who works in a medical marijuana establishment or marijuana establishment shall obtain, prior to the commencement of work, and keep in force during the term of employment, a work card issued pursuant to LVMC Chapter 6.86. The same requirement applies to any person who transports marijuana or marijuana products on behalf of any of the persons listed in the preceding sentence. However, the work card requirements set forth in this Subsection (A) do not apply to anyone who qualifies as a principal of any entity described in this Subsection (A) and who has been approved for suitability pursuant to LVMC 6.06. A complete and accurate list of all persons required to have a valid medical marijuana establishment agent registration card, a marijuana distributor agent registration, or a work card issued pursuant to LVMC Chapter 6.86, must be kept onsite and available for inspection at all times. The list must contain the current employment status, position and title of each person listed.

(B) It shall be a condition of the license under this Chapter to inform the City of any change in employment status of a registered employee or volunteer who serves in a management position or as a key employee within ten days of the effective date of change in employment status. A change of employment status includes termination, leave of absence, and promotion to a management position or key employee.

Non-compliance may result in a criminal misdemeanor citation being issued.
Misdemeanor violations may be punishable by a fine of $1,000.00 and/or 6 months in jail each offense.

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Signature of Manager Completing Form