



**SLOT ROUTE OPERATOR CHECK LIST**

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Las Vegas Business License Application

Temporary License Request - Optional

**Partnerships**

List of Partners and percentage of owner (if partnership)

**Corporations**

List of stockholders or investors

Organizational chart of related companies

List of officers and directors as filed with the Secretary of State

**Limited Liability Companies**

Articles of organization

Operating agreement

List of members and contributions if not included in operating agreement

**Trusts**

Complete Trust Agreement and Amendments

List of all Trustees

**NOTE: If the ownership structure of the entity applying for the license is made up of other entities (i.e., the member of an LLC is a corporation and another LLC), you are required to supply documents for both LLCs and the corporation as outlined under the entity type**

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Location lease agreement or proof of property ownership

File stamped copy of Certificate of Business Fictitious Firm Name (Clark County Clerk, 200 Lewis Ave or 500 S. Grand Central Pkwy)

Applications are taken by appointment only, Monday through Thursday. **Call 702-229-1840** for appointment

Your appointment time is scheduled for: \_\_\_\_\_. **Please Note:** if you are more than 15 minutes late, your appointment will be cancelled. You will have to call back to reschedule.

SRO License if located in other jurisdictions within Clark County

State Business License

Taxation

Space Lease/Participation Agreement for each location

Copy of Nevada Gaming License Application

**Fees:**

Initial Processing Fee: \$100.00

Temporary License Request Fee: \$500.00

Semi-annual License Fee: \$300.00

**IMPORTANT: Return this checklist with the original packet PLUS a copy of the original packet. If we make any copies you will be charged \$1 per page. Notary Services are also offered in our office for a fee.**