



**CITY OF LAS VEGAS**  
**DEPARTMENT OF COMMUNITY DEVELOPMENT**  
**BUSINESS LICENSING DIVISION**  
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## CHECKLIST - EROTIC DANCE ESTABLISHMENT

### REQUIRED DOCUMENTS:

- [Las Vegas Business License Application](#) (Form #BL001)
- [Responsible Party Acknowledgement Notice](#) (Form #PL233)
- [Supplemental Application for Erotic Dance Establishments](#) (Form #PL121)
- [Temporary License Request](#) - Optional - (Form #PL200)

### OWNERSHIP DOCUMENTS:

NOTE: If the ownership structure of the entity applying for the license is made up of other entities (i.e., the member of an LLC is a corporation and another LLC), you are required to supply documents for both LLCs and the corporation as outlined under the entity type.

#### Corporations:

- Meeting minutes or bylaws detailing current officers, directors, and shareholders
- Legal document listing stockholders holding more than 10% and/or involved in the day-to-day operation

#### Trusts:

- Complete Trust Agreement and Amendments

#### Limited Liability Companies (LLC):

- Operating Agreement (must include management and membership percentage details)

#### Partnerships and Limited Partnerships:

- Partnership Agreement

### BACKGROUND CHECK PACKAGE:

- [Supplemental Personal Information](#) (for all Principals applying) (Form #PL122)
- [LVMPD Authorization to Release Information](#)
- U.S. Military Discharge Form DD2214 or equivalent if served in another country, if applicable
- One (1) current photo of head and shoulders, passport size-approximately 2" x 2" (**Must be less than 6 months old**)
- Copy of Driver's License or State-issued Identification Card

If born **IN** the United States, provide one of the following:

- Copy of Birth Certificate

If born **OUTSIDE** the United States, provide one of the following:

- Naturalization Certification
- Copy of Permanent Resident Card
- Employment Authorization Card

### OTHER DOCUMENTS:

- Filed stamped copy of Certificate of Business Fictitious Firm Name ([www.clarkcountynv.gov](http://www.clarkcountynv.gov))
- Nevada Secretary of State Registration Certificate or Notice of Business Exemption ([www.nvsos.gov](http://www.nvsos.gov))
- Nevada State Sales/Use Tax Permit (copy of permit or proof of application) ([www.tax.nv.gov](http://www.tax.nv.gov))
- Copy of Work Card

**FEES: (All fees are non-refundable)**

- Initial Processing Fee: \$100.00
- Annual License Fee: \$400.00
- Waiver Request Fee (if applicable): \$100.00 per person
- LVMP Background Check Fee: \$150.00 per person being investigated
- Notary Fee (if applicable): \$5.00 per stamp

**NOTE:**

- Documents will need to be submitted by appointment only. DO NOT e-mail this packet or any portion of this packet unless directed so by a License Technician.
- A Special Use Permit (SUP) may be required. Contact a Planner at (702) 229-6301 regarding any information for a Special Use Permit.