



**CITY OF LAS VEGAS  
DEPARTMENT OF COMMUNITY DEVELOPMENT  
BUSINESS LICENSING DIVISION**

**Fax (702) 382-6642  
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**Print Form**

**Employee Listing**

Business Name: \_\_\_\_\_ Business License #: \_\_\_\_\_

Business Address: \_\_\_\_\_ Business Phone #: \_\_\_\_\_

*(Number, Street, City, State and Zip Code)*

Print or type each employee's name, job title, work card number, expiration date and health card expiration date (if applicable):

Employee's Name	Job Title	Work Card Number	Work Card Expiration Date	Alcohol Awareness Expiration Date	Health Card Expiration Date

**EMPLOYEE LIST MUST BE MAINTAINED, CURRENT AND AVAILABLE FOR INSPECTION AT ALL TIMES**

**LVMC 6.86 Employers - Duties**

(A) Maintain and make available for inspection, during normal business hours, by Metro or the Department a list of all employees who have been employed in capacities that require a work card.

Non-compliance may result in a criminal misdemeanor citation being issued.  
Misdemeanor violations may be punishable by a fine of \$1,000.00 and/or 6 months in jail for each offense.

\_\_\_\_\_  
Signature of Manager Completing Form