CITY OF LAS VEGAS
BUSINESS LICENSING DIVISION
495 S. Main St.
Las Vegas, NV 89101

Phone 702-229-6281
e-mail us at license@lasvegasnevada.gov
Website lasvegasnevada.gov

Steps to obtain the City of Las Vegas business license:

1. Register with the Nevada Secretary of State by applying at www.nvsos.gov or call (702) 486-2880.
2. Register with the Nevada Department of Taxation for a Use Tax Permit by applying at www.tax.state.nv.us or call (702)486-2300.
3. If the property is not managed by a licensed property managing company, the managing representative will be required to **register** for the landlord training program by signing-up at: www.lvmpd.com/en-us/PartnersWithTheCommunity/Pages/CrimeFreeMultiHousing-ScheduleandSignup.aspx or call (702) 828-4306.
4. Apply for the City of Las Vegas license at www.lasvegasnevada.gov/Business/Business-License/Apply-Manage or send an e-mail to license@lasvegasnevada.gov for more information.
   - Please call us at (702)229-6281 for any questions pertaining to owning more than one fourplex structure within the City of Las Vegas.
5. Contact Fire at 702-229-3066 to schedule an inspection after your application has been reviewed.

Fourplex Apartment License FAQ

Frequently Asked Questions:

Why do I need this license?
On April 21st 2021, the City Manager introduced bill 2021-13 which addressed several housing safety items including changing the definition of apartment house in LVMC 6.09.010 to include structures with four dwelling units, which was voted on by City Council and passed.

What if all 4 units are not being rented out?
The code specifies structure with four or more apartment dwelling units. If all the units are not currently being rented, a license is still required.

What if I am the owner and live in one of the units and only renting three?
A license would still be required as the structure is built for four or more units.

Am I exempt from needing a Nevada Secretary of State Business Registration (License)?
No, according to the Nevada Secretary of State, the exemption for fourplex apartments is only exempting the $200 fee. A business registration (license) is still required.

Am I exempt from needing a Nevada Taxation Number?
No, according to the State of Nevada Department of Taxation you will need a Use Tax Permit (Nevada State Tax ID #).

How much is the City of Las Vegas business license?
There is a $50.00 processing fee at the time the online application is submitted. After review of application there will be an additional license fee due ($75.00 for 4 - 10 units or $75.00 plus $5.00 for each additional apartment in excess of 10).

Is there anything else I need to do?
Yes, the licensee or on-site manager of an apartment house with four or more units must show proof of having **enrolled** or completed the Las Vegas Crime Free Multifamily Housing Program presented by the Las Vegas Metropolitan Police Department. Call the North East Area Command, Crime Prevention Multifamily Housing Office at (702) 828-3403 for additional information.

Each principal and each employee (if any) of the business must obtain and maintain a valid work card pursuant to Las Vegas Municipal Code Chapter 6.86. Call (702) 828-3271 for additional information.

NOTE:

Business license applications are sent to the Planning Department and Fire Department for review and inspection, if applicable. Upon approval from these agencies and completion of all items listed above, the Business Licensing Division will issue your business license.