



DEPARTMENT OF BUILDING & SAFETY

STOCKPILE PERMIT GUIDELINES

www.LasVegasNevada.gov/BuildingPermits

Phone: (702) 229-6251 Fax: (702) 382-1240

1. A stockpile permit is required for temporary storage of fill material over 250 cubic yards for future use in a construction project. The maximum allowed time for the storage is twelve (12) months. This may be extended up to one additional year only at the option of the Director of Building & Safety.
2. Prior to pulling a civil and building permit for the stockpile with the Building & Safety department, submit stockpile plans to Flood Control. Flood Control may require a Drainage Study.
3. After Flood Control's approval of the Drainage Study, submit digitally signed** civil stockpile plans to Land Development using the online dashboard under 'Offsites' then 'Civil Improvements'. Submittal to comply with Land Development's Initial Civil Plan Submittal Checklist.
4. Include the following on the plans:
 - (a) Show existing contours.
 - (b) Location of stock pile in plan view.
 - (c) Section showing height of the stock pile.
 - (d) Estimate of earthwork quantities (cubic yards of material) with calculations.
 - (e) City of Las Vegas grading notes.
 - (f) CLV Planning and City Engineer approval blocks.
 - (g) A note stating that "Stock pile materials shall consist of clean earth fill unless otherwise approved by the City of Las Vegas. Stockpiles with height over 4 ft must be provided with a temporary fencing".
 - (h) On the project description on the cover sheet, specify any existing or future construction project that the stockpile will be used for.
5. Initial fees due at submittal*: \$500 for plan check fee (regardless of bond estimate amount) and \$54 administrative fee. Additional fees may be generated upon bond approval (e.g. inspection fees).
6. A letter is required for the property owner stating the intended use for the stockpile, authorizing the placement of the material on his/her property and assuming responsibility for minimizing nuisance to the public and safe containment of stock pile. Include the name of any existing future associated project.
7. A performance bond is required to ensure lawful disposal of the stock pile. This is in addition to any additional bond that may be required by Flood Control.
8. Plans are reviewed concurrently by Devco, Planning, Flood Control and Land Development. Flood Control's review is to double check if the new plans are in conformance with the approved Drainage Study.

9. If approved or conditionally approved, Land Development will provide you the approved bond, civil stockpile plan with redlines (if any) and additional fees to be paid.
10. After the bond has been posted, fees paid, Request for Permit, SWPPP, and civil stockpile plan resubmitted online the approved plans will be routed for final approval.
11. After the civil stockpile plan is fully approved you will be provided a copy of the approved plan. The offsite permit will be available for download from:
<https://www.lasvegasnevada.gov/Business/Permits-Licenses/Building-Permits/Permit-Application-Status>
12. Apply for the onsite grading permit through the online dashboard under 'Building' then 'Building Permit with Plans'. Submit the approved civil improvement plan. You may download the application from: <https://www.lasvegasnevada.gov/Government/Departments/Building-Safety/Building-Safety-Resources>

Please note that a Clark County Dust Control permit is required for disturbance area of over ¼ acre.

** Plans will not enter our **submittal intake** queue until the fees have been paid. Your place in the **review queue** does not begin until we have approved the submittal intake review. If fees are not paid within 10 days of submittal, your submittal will be expunged from our system and you must resubmit.*

*** See the State Board of Professional Engineers and Land Surveyors digital signature guide at <https://nvbpels.org/wp-content/uploads/2020/11/Digital-Signature-Guide-FINAL.pdf>*

Note: Plans must be designed to 100% before you submit them for review. **Do not** submit incomplete plans per NRS 338.176.