



DEPARTMENT OF BUILDING & SAFETY

# OFFSITE REVISION APPLICATION

www.LasVegasNevada.gov/BuildingPermits

Phone: (702) 229-6251 Fax: (702) 382-1240

Date: \_\_\_\_\_

Project Name: \_\_\_\_\_

Original Project #: \_\_\_\_\_ CLV Drawing #: \_\_\_\_\_

Original P.E. Name (if applicable): \_\_\_\_\_

Engineering Firm: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Developer: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Has the bond for the project been released? Yes:  No:   
(If yes, revisions will **not** be allowed to any offsite improvements.)

### Acknowledged

- 1.  Submittal will not be accepted for review until all of the following items are satisfied and the Admin, & Revision/Replot Fees have been paid (if applicable)\*.
- 2.  **Do Not** copy/paste/move/or alter in any way the original approval stamps or signatures. CLV does not accept "previously signed on ..." written on a blank approval block. If you are replotting any sheet then you must re-obtain all signatures and approvals on those sheets.

### Provided      Not Applicable

- 3.        For Civil Plans use the most recent approved cover sheet with all previous approvals and signatures.
- 4.        Plans stamped by P.E. digitally signed\*\*.
- 5.        Proposed revisions in red.

### Select each department affected by proposed revision for review.

(Note: Failure to properly select each department affected by revision may result in delays to your review.)

- Traffic/Devco (Street Alignments, Driveways, etc.)
- Sewer (Utility Revisions, Sewer Access, Sewer Easement, etc.)
- Flood (Grading, Storm Drain, etc.)
- Planning (Wall Height, Lot Adjustment, etc.)
- Fire (Street, Fire Lane, Fire Lines, Hydrant, etc.)

\* Plans will not enter our **submittal intake** queue until the fees have been paid. Your spot in the **review queue** does not begin until we have approved the submittal intake review. If fees are not paid within 10 days of submittal, your submittal will expire in our system and you will need to resubmit.

\*\* See the State Board of Professional Engineers and Land Surveyors digital signature guide at <https://nvbpels.org/wp-content/uploads/2020/11/Digital-Signature-Guide-FINAL.pdf>

Revision Justification and Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Additional Notes**

- A Revision/Replot fee will not be assessed for the cover sheet for the purpose of updating the revision grid.
- If the Professional Engineer proposing this revision is not the original Professional Engineer, he/she shall indicate that they are resealing for Rev # only, and/or sheet # only adjacent to their Seal on each sheet being revised. The cover sheet shall contain all the Seals of the Professional Engineer(s) who has taken responsible charge for any of the work in the set.
- For existing projects that already have revisions, go through all sheets and determine the highest numbered revision. For example, if sheet 4 (sheet with the most revisions of the set) has 2 existing revisions, the cover Revision Grid will start with Revision number 3.

**I certify that the work proposed by this revision(s) has not been constructed.**

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If a different Professional Engineer, who is not the original Professional Engineer of Record is requesting this revision, please initial below.

\_\_\_\_ I have conformed with the **NRS & NC 625** and **Nevada Blue Book** regarding contacting the Original Professional Engineer of Record.