DEPARTMENT OF BUILDING & SAFETY



REQUIREMENTS FOR ISSUANCE OF PERMITS

www.LasVegasNevada.gov/BuildingPermits

Phone: (702) 229-6251

Commercial Permit Issuance:

All commercial projects require a licensed contractor for issuance of the permits.

Payments for commercial permits can be made by check, cash, money order, debit/credit card.

After fees are paid, the permit on a commercial project can only be issued to a licensed contractor. Contractors can request to be added to a permit by emailing <u>BuildingInfo@lasvegasnevada.gov</u> with their State Contractor's number and Business License number and listing the permit number. In addition, the email needs to contain the name and email address of the primary contact for this permit.

Residential Permits Issued to Owner/Builders:

Residential permits can be issued to an owner/builder if it is the primary residence or a licensed contractor. Please note: a residence under an LLC ownership does not qualify for the Nevada State Contractors Board exemption and therefore requires a contractor.

Payments for residential permits can be made by check, cash, money order, debit/credit card.

After fees are paid, the owner/builder permit will be issued only after the owner/builder has provided proof of ownership. This is typically done at permit intake, but can be done at permit issuance by emailing the deed to the property/escrow paperwork to: <u>buildinginfo@lasvegasnevada.gov</u>

Payments can be made online here:

LasVegasNevada.gov/PayPermit

Payments can be made in person at:

• Customer Care Center, 500 S. Main Street, Las Vegas, NV 89101 (8:00 am - 4:30 pm)

For any questions regarding permit issuance, please contact our Customer Service Team Monday – Thursday, 7am-5pm at (702) 229-6251 and press -0- or by emailing: <u>buildinginfo@lasvegasnevada.gov</u>