

INITIAL UTILITY SCREENING CHECKLIST

PROJECT NAME: _____

CONTACT PERSON: _____ DESIGNATION: _____

COMPANY NAME: _____ PHONE #: _____

EMAIL ADDRESS: _____ UTILITY TRACKING # _____

FEES TO BE PAID BY: _____ SIGNATURE: _____

NOTE: IF FRANCHISEE IS THE CONTRACTOR, THIS FORM SERVES AS THE PERMIT REQUEST FORM

ACCEPTED	<input type="checkbox"/>
FOR REVIEW	
REJECTED	<input type="checkbox"/>

INITIAL PACKAGE

(An initial submittal will not be "accepted for review" until all of the following items are satisfied)

- | | SATISFIED | NOT
SATISFIED | |
|-----|--------------------------|--------------------------|---|
| 1. | <input type="checkbox"/> | <input type="checkbox"/> | Name must match civil plan name |
| 2. | <input type="checkbox"/> | <input type="checkbox"/> | Show any existing improvements (AC, driveways, utilities, etc.) |
| 3. | <input type="checkbox"/> | <input type="checkbox"/> | Provide stubs past improvements |
| 4. | <input type="checkbox"/> | <input type="checkbox"/> | SNWA Coordination (in same street as SNWA facilities) |
| 5. | <input type="checkbox"/> | <input type="checkbox"/> | Deviating from STD# 501 coordinate & show all affected existing utilities |
| 6. | <input type="checkbox"/> | <input type="checkbox"/> | Submit at least 1-24"x36" rolled paper plan set for 1 st review |
| 7. | <input type="checkbox"/> | <input type="checkbox"/> | Label R/W widths, provide CL stationing & agency boundaries |
| 8. | <input type="checkbox"/> | <input type="checkbox"/> | Sheets to be numbered consecutively & label total number of sheets |
| 9. | <input type="checkbox"/> | <input type="checkbox"/> | Label all public and private streets clearly |
| 10. | <input type="checkbox"/> | <input type="checkbox"/> | North arrow and scale on all sheets |
| 11. | <input type="checkbox"/> | <input type="checkbox"/> | Vicinity map (show major cross streets) |
| 12. | <input type="checkbox"/> | <input type="checkbox"/> | Provide a legend for line types and symbols used |
| 13. | <input type="checkbox"/> | <input type="checkbox"/> | Provide proper trench detail(s) & locations relative to CL, BOC or R/W |
| 14. | <input type="checkbox"/> | <input type="checkbox"/> | Standard Approval Block for City of Las Vegas; USDCCA standard note |
| 15. | <input type="checkbox"/> | <input type="checkbox"/> | Show construction notes and footages |
| 16. | <input type="checkbox"/> | <input type="checkbox"/> | For directional bore plan, show bore depth range (2.0' max) with +/- 10% variance note. Potholes required on existing utility crossings |

Note: Additional requirements maybe added depending on the plan scope.

*****CLV USE ONLY*****CLV USE ONLY*****CLV USE ONLY*****

Reviewed By: _____ Date: _____

Utility Application # _____ Associated Civil Application # _____