



*Industry Advisory from the  
Building & Safety*  
**Pre-Construction Meeting**

The City of Las Vegas Offsite Inspections and Testing division would like to remind our industry partners that condition #2 of every offsite permit issued requires a pre-construction meeting prior to the start of construction. The specific condition states:

Pre-construction meeting must be scheduled with the inspector prior to the start of construction.

The meeting allows us to ensure the general contractor, sub-contractors, and inspectors are all on the same page for scheduling inspections, coordinating required materials laboratory testing and go over any unique aspects of the project. The meeting helps with ensuring the construction process is smooth and our offsite inspections team can facilitate the inspection process efficiently.

If you have any questions or concerns, please feel free to contact me at (702) 229-2002 or email me at [mcunningham@lasvegasnevada.gov](mailto:mcunningham@lasvegasnevada.gov).

Sincerely,

A handwritten signature in blue ink that reads "Mil C." followed by a stylized surname.

Michael Cunningham, P.E., CBO  
Deputy Building and Safety Director  
City of Las Vegas  
Building and Safety Department

