



*Industry Advisory from the
Building & Safety Department*

**Changes to the requirements
For Submitting Plans for Patio Permits
Effective September 12th, 2019**

In the interest of better serving the patio industry, the City of Las Vegas Building & Safety department has made modifications to simplify the process for submittal of patio permits. We have modified and attached the patio application which should be used on all patio permit submittals going forward.

Residential Projects:

- Residential projects with CLV Design or Approved Agency Designs (i.e. ICC ESR 1953, IAPMO 195, etc.) will only require a **dimensioned, signed site plan including the name and license number of the contractor**, and a **fully completed patio application**. Incomplete site plans or applications will be returned for more information.
- If the above designs are used, no plans are needed for submittal, but you **MUST** include the patio approved design number (i.e. ICC ESR 1953, IAPMO 195, etc.) in the Scope of Work in the online submittal and on the patio application.
- Residential projects not using either CLV Design or Approved Agency Designs will require digitally signed, engineered plans to be submitted electronically in addition to the site plan and application, and will require full plan review.

Commercial Projects:

- Commercial projects will require full plan review with digitally signed, engineered plans to be submitted electronically with the fully completed patio application and a **dimensioned, signed site plan including the name and license number of the contractor**.
- You can create a login to submit plans at <https://LasVegasNevada.gov/Dashboard>.
- Permits can be monitored and printed from <https://LasVegasNevada.gov/CheckStatus>.
- If you have questions about the online submittal requirements, please visit <https://files.lasvegasnevada.gov/building-safety/BuildingSafety-Electronic-Submittal-Requirements.pdf>
- For online submittal instructions, please visit <https://files.lasvegasnevada.gov/building-safety/BuildingSafety-Electronic-Submittal-Instructions.pdf>

If you have any questions or concerns, please feel free to contact me at (702) 229-2002 or email me at mcunningham@lasvegasnevada.gov.

Sincerely,

A handwritten signature in blue ink that reads "mil cun".

Michael Cunningham, P.E.
Deputy Building and Safety Director
City of Las Vegas
Building and Safety Department
