



*Industry Advisory from the
Building & Safety Department*
Desert Conservation Plan Form (DCP)

The City of Las Vegas Department of Building & Safety is modifying the requirements for the submittal of the Desert Conservation Plan Form (DCP). To be consistent with Clark County and help prevent incorrect submittals on June 3rd, we will require the attached form to be used with all grading permit submittals. The revised form is required to be stamped and signed by a licensed engineer in the State of Nevada.

We have also created the attached handout to help in filling out the form.

If you have any questions or concerns, please feel free to contact us at (702) 229-2002 or email at mcunningham@lasvegasnevada.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mil" followed by a stylized surname.

Michael Cunningham, P.E.
Deputy Building and Safety Director
City of Las Vegas
Building and Safety Department



CLARK COUNTY DESERT CONSERVATION PROGRAM

Project # _____

LAND DISTURBANCE/MITIGATION FEE FORM

Receipt# _____

City/County _____

All project proponents in the permit area are required to complete this form and submit it to the appropriate local agency. Authorization to develop property will not be granted by the local agency until this form has been submitted and is accepted as complete. The project proponent is responsible for securing all signatures required below and for accurately providing all required information.

PROPERTY SITE DESCRIPTION

Assessor's Parcel Number(s): _____

Attached: ☐ Site Boundary outlined on Assessor's Parcel Map (Required)
☐ Legal Description (If Required)

Engineer StampType of Development Permit Being Sought: COMMERCIAL ☐ RESIDENTIAL ☐

Total acreage in parcel: _____ (2 decimal places only)

Number of on-site acres within parcel to be disturbed: _____
(2 decimal places only)Number of off-site acres within parcel to be disturbed: _____
(2 decimal places only)

Location (City, Town, Cross Streets) _____

Property Owner/Project Proponent (Print Name or Company Name) _____

Address, City, State, Zip _____

Telephone Number _____

Signature _____

Date _____

FOR OFFICIAL USE ONLY

MITIGATION FEE ASSESSED: _____ acres (2 decimal places only) X \$550.00 = \$ _____

Compliance Report Fee (Administrative Fee) = \$ _____

Total Fees Paid = \$ _____

If exemption of fee applies, please explain below: **(ATTACH DOCUMENTATION)**Mitigation Fee Previously Paid: ☐ Permit Number: _____

Property Previously Developed, Fee Not Applicable. Explain _____

Other, Explain: _____

Received By: _____ Date: _____

CALCULATION OF ACRES DEVELOPED AND FEES PAID WILL BE AUDITED

Original – Agency Copy – Customer Copy - DCP



DEPARTMENT OF BUILDING & SAFETY

Clark County Desert Conservation Program (DCP)

333 North Rancho Drive, Las Vegas NV 89106-3703

Phone: (702) 229-6251 Fax: (702) 382-1240

The Clark County Desert Conservation Plan (DCP) or Multiple Species Habitat Conservation Program (MSHCP) is intended as an instrument to comply with the Federal Endangered Species Act.

Document Submission Requirements

All project proponents in the City of Las Vegas jurisdiction and those areas defined by the Clark County Environmental Planning Division area are required to complete the DCP form and submit it to the City of Las Vegas.

Document and exhibits must be completed and included with initial project submission.

This document must be stamped and signed by a licensed Civil Engineer and provided with any permit application intending to develop raw land for both residential and commercial use such as a grading permit or a building application.

A site boundary outlined on the Assessor's parcel map is required. Exhibits must include legal information, number of on and off-site acres to be disturbed, location such as cross streets, and parcel number.

Exempted Projects

If payment has been made previously or was developed prior to 1989, proof of the transaction or development must be submitted by the applicant. Without satisfactory evidence, the documentation and fee payment must be made for the current project.

Additional Notes

An incomplete submission is considered non-responsive and until complete, a permit will not be issued.

The project proponent is responsible for securing all signatures required and for accurately providing all required information.

Authorization to develop property will not be granted by the City of Las Vegas until this form has been submitted and is accepted as complete.

Calculation of acres developed and fees paid will be audited.

5/18/2019 rac.