

# **Administrative Deferral instructions**

Please fill out the form on the second page and email [pwdevco@lasvegasnevada.gov](mailto:pwdevco@lasvegasnevada.gov)

All from fields above the Public Works Administrative Review line must be filled out by the applicant. Questions should be emailed to [pwdevco@lasvegasnevada.gov](mailto:pwdevco@lasvegasnevada.gov).

Per Title 19.02.025, The Director of Public Works has the authority to administratively authorize off-site improvements to be deferred. The following are the Title 19.02.025.E considerations:

1. No improvements or partial improvements exist immediately adjacent to the proposed development;
2. The proposed development frontage requested for deferral is not more than 660 feet (one nominal block) in length;
3. The site is not at the corner of two public streets identified on the Planned Streets and Highways Map;
4. The proposed development is a distance of 330 feet or more from developed or entitled property for which improvements have not been deferred; and
5. The proposed development is a single-family residential subdivision, or is a single lot that is developed for a single-family residence that is subject to Subsection (4) above.

If all the above are not met, the Director of Public Works may still consider that application based on other extenuating circumstances.

Deferred contribution requirements are in 19.02.025.F. If an applicant is unwilling to pay deferral fees based on urban standards, the appropriate field should be checked. A public hearing Variance may be required, if so deemed by the Director of Public Works.



# City of Las Vegas Public Works

## Administrative Deferred Off-site Improvement Request for Single Family Residences

### Application Information

Applicant/Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Signature

Address: \_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State ZIP Code

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Project Parcel Number(s): \_\_\_\_\_

Number of residential units: \_\_\_\_\_ Ward: \_\_\_\_\_

Deferral request for (check):

Pavement  Gutter  Sidewalk  Streetlights

Per 19.02.025.F, are the following conditions met (Y/N)? Check the applicable box.

- |  |                                 |                                |  |                                 |                                |
|--|---------------------------------|--------------------------------|--|---------------------------------|--------------------------------|
| 1) Matching adjacent Improvement?  | YES<br><input type="checkbox"/> | NO<br><input type="checkbox"/> | 2) Frontage less than 660 feet?  | YES<br><input type="checkbox"/> | NO<br><input type="checkbox"/> |
| 3) Not at the corner of two streets on the Planned Streets and Highways Map? | YES<br><input type="checkbox"/> | NO<br><input type="checkbox"/> | 4) Matching improvements within 330' (developed or entitled property)? | YES<br><input type="checkbox"/> | NO<br><input type="checkbox"/> |
| 5) Willing to pay deferral fee based on urban standards?                     | YES<br><input type="checkbox"/> | NO<br><input type="checkbox"/> |  |                                 |                                |

If "no" for any item above, explain request for deferral (street names and lengths): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Public Works Administrative Review

Approved YES  NO

Approved by: \_\_\_\_\_  
Signature Print Date

- Copies:  
 Gina Venglass, City Engineer - Public Works  
 Sean Robinson, City Traffic Engineer - Public Works  
 Lucien Paet, Assistant City Traffic Engineer - Public Works  
 Peter Lowenstein, Deputy Director - Planning  
 Michael Cunningham, Deputy Director - Building and Safety