



# EXPRESS PLAN REVIEW APPLICATION

[www.lasvegasnevada.gov](http://www.lasvegasnevada.gov)

Phone: (702) 229-6251

This service is an expedited review offered for a nominal fee; however, it does not guarantee project approval.

Please combine this application with the Residential or Commercial application, Type **“Express Review Requested”** in the Scope of Work.

Staffing determines the reviews timeframe and is limited to the project types below:

**ELIGIBLE OCCUPANCIES:** Tracts, B, E, R-3, S-1, U, M <500 occupants, Assembly <300 occupants, and Amusement Rides as approved by the Plans Examination Supervisor

**INELIGIBLE OCCUPANCIES:** Hi-Rise Buildings, H, I, R-1, R-2, S-2, and Assembly >300 occupants

The fees are assessed and due upon receipt once **“In Review”**, the fees consist of:

❖ \$550 Admin Fee plus a \$660 fee per review per discipline, which are additional to the standard plan review fees associated with the project. **EX: if the project requires Architectural, Electrical, Mechanical, Plumbing and Structural reviews the total Express fees will total \$3,850 (\$660 x 5 = \$3,300 + \$550 = \$3,850).**

You can review the progress by checking the Check Status page of our website at [www.lasvegasnevada.gov/CheckStatus](http://www.lasvegasnevada.gov/CheckStatus), if you have plans questions contact the plans examiner directly to schedule a WebEx meeting. For any additional questions, contact the Permit Technicians: [techs@lasvegasnevada.gov](mailto:techs@lasvegasnevada.gov)

A Licensed Contractor receives the final email or (owner/builder – for residential projects)

I understand the Express Plan review is not conducted in person but a WebEx meeting can be scheduled to review comments.

I understand the \$550 Admin Fee is nonrefundable and non-transferrable if I cancel or reschedule my appointment. Scheduling a second review will result in additional fees. The fees apply to (1) appointment and first Plan review only. To schedule subsequent Plan Reviews, contact the intake technician listed on the Check Status website.

I understand my project must be “In Review” to schedule and no further than two weeks out.

I understand my reviews will result on or before my scheduled Express Appointment. Schedule with the Plans Examiner(s) to discuss the comments.

Approved civil drawings are required before any building permits are issued. Civil drawing approvals are not part of the express plan review process.

I understand that failure to comply with the above statements will result in cancellation of Express Plan review appointment.

**BY SIGNING BELOW YOU ARE ACKNOWLEDGING YOU UNDERSTAND ALL ASPECTS ASSOCIATED WITH THIS PLAN REVIEW.**

PRIMARY CONTACT (PRINT): \_\_\_\_\_ COMPANY: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_