



DISASTER/DAMAGE ASSESSMENT REPORT GUIDELINE

www.LasVegasNevada.gov/BuildingPermits

Phone: (702) 229-6251

If your property has had a fire, water damage or any other type of damage, you must request a disaster assessment with a building investigation to access the damage.

To request a Disaster/Damage assessment, create a citizen account online and submit the request on our portal: LasVegasNevada.gov/Dashboard

Welcome to the Citizen Portal

Please use Google Chrome when creating an account or logging in.

By creating an account & logging in you will be able to apply for, manage, pay and update the following

- Abandoned Property Registry
- Barricade Permits
- Business Licensing
- Building Permit
- Fire Permit
- Offsite Permit
- Planning & Zoning Application

If customer doesn't have an account, they must create one for the request of a Damage Assessment.

Sign in to your account

If you already have an account in our portal, please proceed to sign in and continue to your application

Sign In

Create account

Click the button to create a new city of Las Vegas account with just a few clicks!

Register a New Account

1. Go to "Apply For" "Building" and Disaster/Damage Assessment.
2. Then click on "Apply" to begin the process:

Apply For

→ Business Licensing

→ Fire

↓ Building

- Building Permits with Plans

- Building Permits for Residential Photovoltaic (Solar) Permit

- Building Permits without Plans

- **Disaster/Damage Assessment**

To request a disaster assessment inspection and subsequent permit, please fill out the request.

APPLY

- Once the application for the Damage Assessment is submitted and the investigation inspection fee is paid, an inspector will call the number that is provided on the form to schedule an appointment within 48-72 hours from the date of the request.
- Unpaid applications are voided by the system after 10 business days:

Disaster/Damage Assessment

Select User ✓ Location ✓ Job Description ✓ Disaster Details ✓ Inspection ✓ Contact Information ✓ Confirmation ✓ Acknowledgement ✓ Submittal Confirmation ✓

Application Submitted

Thank you for submitting your application.

Your Tracking # is: **R25-00453**
Amount Due: \$ 399.00

Please note:

In order for us to process the application there is a processing fee that needs to be paid in full. **The application will expire in 10 days if the fee is not paid.**

Upon payment receipt, we will review the completeness of the application.

You will be notified when the review is complete.

[You can pay fees here](#)

- After** the inspector has conducted the initial building investigation inspection, you will receive a system email with your report and instructions on what is required for your permit. Work cannot begin until the permit is issued and additional inspections are added to the permit.
- If the damage is minor and no plans are required, the application will progress and permit fees will be due for the issuance of the permit. The inspector will indicate the inspections needed on the report and the permit.
- If plans are required, you will need to submit plans to scale for the repair of the damage on the property. The damage report on your email will outline what plans and details will be needed.
- All plans are submitted electronically as a PDF on our Dashboard/Citizen Portal.
- No repair work can begin until the permit is issued. At permit issuance, you will receive an automated system email with the inspections required.
- Print your Damage Assessment Report (from your email).
- Print your Permit/Inspection Card from the Dashboard or Check Status. This must be posted onsite.

Building and Offsite Projects and Permits Refresh Click to close

Application Number Type to start filtering...

Actions Needed Active Applications **All Applications**

Application Number	Project Name	Stage	System Options
R25-00455	Test O/B no plans	Inspections	OPTIONS

Revisions Add User View Documents **Print Permit / Inspection Card** Schedule Inspection Extension

Permits expire after 180 days without activity.

Check plan check or permit status: <http://www.lasvegasnevada.gov/checkstatus>

Schedule an inspection: <http://www.lasvegasnevada.gov/scheduleinspection>

For any questions: contact our Customer Service Team at 702-229-6251, then select -0-.