



City of Las Vegas Department of Building and Safety

BUILDING EXPRESS PLAN CHECK APPLICATION

333 NORTH RANCHO DRIVE, LAS VEGAS, NV 89106-3703
PHONE (702)229-6251

PROJECT NAME

PROJECT ADDRESS

PERMIT/PROJECT NUMBER

I acknowledge the obligations and duties required for Express Plan Review by initialing the following statements.

___ Express Plan Review fees are \$550 per Express Appointment and \$660 per hour for review. Those fees are in addition to Standard Plan Review fees.

___ I understand that the \$550 Express Admin Fee is nonrefundable and non-transferrable if I cancel or reschedule my appointment. Also the fee must be paid within one business day after confirmation of scheduled appointment date.

___ I understand complete set of plans and documents are required to be uploaded prior to scheduling an Express Appointment and Standard Plan Review fees must also be paid prior to the reviews starting.

___ It is my responsibility to ensure the Design Staff, Contractors, Owners and any other responsible parties from an outside agency can be contacted by Cisco Webex meeting, email or by phone if a follow up appointment is requested to ask questions.

___ Approved civil drawings are required before any building permits can be issued and that approval of civil drawings is not part of the express plan review process.

___ Scheduling of a second and subsequent Express review will result in additional fees. The Express Plan Review fees apply to (1) Express appointment and (1) review only.

___ I understand that failure to comply with the above statements will result in cancellation of Express Plan review appointment.

Primary Contact (print) _____ Company _____

Phone _____ Email _____

Applicant signature _____ Applicant name (print) _____ Date _____