



DEPARTMENT OF BUILDING & SAFETY

Clark County Desert Conservation Program (DCP)

www.LasVegasNevada.gov/BuildingPermits

Phone: (702) 229-6251 Fax: (702) 382-1240

The Clark County Desert Conservation Plan (DCP) or Multiple Species Habitat Conservation Program (MSHCP) is intended as an instrument to comply with the Federal Endangered Species Act.

Document Submission Requirements

All project proponents in the City of Las Vegas jurisdiction and those areas defined by the Clark County Environmental Planning Division area are required to complete the DCP form and submit it to the City of Las Vegas.

Document and exhibits must be completed and included with initial project submission. An incomplete or incorrect submission will not be processed.

This document must be stamped and signed by a licensed Civil Engineer and provided with any permit application intending to develop raw land for both residential and commercial use such as a grading permit or a building application.

A site boundary outlined on the Assessor's parcel map is required. Exhibits must include legal information, number of on and off-site acres to be disturbed (rounded to the nearest hundredth of an acre, i.e. 10.25), location such as cross streets, and parcel number.

Exempted Projects

If payment has been made previously or was developed prior to 1989, proof of the transaction or development must be submitted by the applicant. Without satisfactory evidence, the documentation and fee payment must be made for the current project. If the project is exempt please input 0.00 within the acres to be disturbed. Please check the appropriate box below and include this with your submittal.

TO BE COMPLETED BY APPLICANT

I believe this parcel/parcels are exempt from DCP mitigation fees because (Please Check the appropriate box):

- DCP fees were paid on a previous permit and we have attached documentation to support this exemption. Some acceptable documents are previous mitigation forms, CLV receipts, and parcel maps.
 - This exemption will not be permitted unless CLV verifies it through supporting documentation.
- This parcel was developed before August 1989 and can be verified through Clark County Assessors records. The original development month, day, and year is: _____
 - CLV will only grant this exemption after we have verified this information through CC records at <https://maps.clarkcountynv.gov/ow/?@782884,26762114,5>.
- This project is not exempt. DCP fees have never been paid on the acres we are currently disturbing. We have attached the required parcel map as noted in the DCP instructions, page 1.

Additional Notes

An incomplete submission is considered non-responsive and until complete, a permit will not be processed.

The project proponent is responsible for securing all signatures required and for accurately providing all required information.

Authorization to develop property will not be granted by the City of Las Vegas until this form has been submitted and is accepted as complete.

Calculation of acres developed and fees paid will be audited.

CLARK COUNTY DESERT CONSERVATION PROGRAM

Project # _____

LAND DISTURBANCE/MITIGATION FEE FORM

Receipt# _____

City/County _____

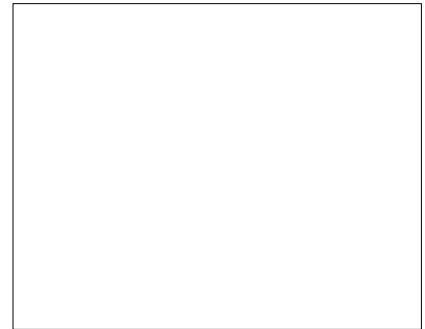
All project proponents in the permit area are required to complete this form and submit it to the appropriate local agency. Authorization to develop property will not be granted by the local agency until this form has been submitted and is accepted as complete. The project proponent is responsible for securing all signatures required below and for accurately providing all required information.

PROPERTY SITE DESCRIPTION

Assessor's Parcel Number(s): _____

Attached: Site Boundary outlined on Assessor's Parcel Map (Required)
 Legal Description (If Required)

Engineer Stamp



Type of Development Permit Being Sought: COMMERCIAL RESIDENTIAL

Total acreage in parcel: _____ (2 decimal places only)

Number of on-site acres within parcel to be disturbed: _____
(2 decimal places only)

Number of off-site acres within parcel to be disturbed: _____
(2 decimal places only)

Location (City, Town, Cross Streets) _____

Property Owner/Project Proponent (Print Name or Company Name) _____

Address, City, State, Zip _____ Telephone Number _____

Signature _____ Date _____

FOR OFFICIAL USE ONLY

MITIGATION FEE ASSESSED: _____ acres (2 decimal places only) X \$550.00 = \$ _____

Compliance Report Fee (Administrative Fee) = \$ _____

Total Fees Paid = \$ _____

If exemption of fee applies, please explain below: **(ATTACH DOCUMENTATION)**

Mitigation Fee Previously Paid: Permit Number: _____

Property Previously Developed, Fee Not Applicable. Explain _____

Other, Explain: _____

Received By: _____ Date: _____

CALCULATION OF ACRES DEVELOPED AND FEES PAID WILL BE AUDITED

Original – Agency Copy – Customer Copy - DCP

Desert Conservation Program (DCP) Instructions

New developments require an application and fees to be paid to conform to the Desert Conservation Program within City of Las Vegas. A handout and application is provided on City of Las Vegas website that details the requirements. These instructions are intended to further explain the application to ensure a complete and accurate submittal.

The first page of the handout is an explanation of submittal requirements and exemptions see below.



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Document and exhibits must be completed and included with initial project submission.

This document must be stamped and signed by a licensed Civil Engineer and provided with any permit application intending to develop raw land for both residential and commercial use such as a grading permit or a building application.

A site boundary outlined on the Assessor's parcel map is required. Exhibits must include legal information, number of on and off-site acres to be disturbed, location such as cross streets, and parcel number.

Exempted Projects

If payment has been made previously or was developed prior to 1989, proof of the transaction or development must be submitted by the applicant. Without satisfactory evidence, the documentation and fee payment must be made for the current project.

Documents such as Clark County GISMO showing year of construction, historical records, or receipts may be used.

Additional Notes

An incomplete submission is considered non-responsive and until complete, a permit will not be issued.

The project proponent is responsible for securing all signatures required and for accurately providing all required information.

Authorization to develop property will not be granted by the City of Las Vegas until this form has been submitted and is accepted as complete.

Calculation of acres developed and fees paid will be audited.

5/18/2019 rac.

DCP Instructions

The second page of the handout is the application that needs to be submitted with the initial application. Additional clarification is provide below.

**CLARK COUNTY DESERT CONSERVATION PROGRAM
LAND DISTURBANCE/MITIGATION FEE FORM**

Project # _____

Receipt# _____

City/County _____

All project proponents in the permit area are required to complete this form and submit it to the appropriate local agency. Authorization to develop property will not be granted by the local agency until this form has been submitted and is accepted as complete. The project proponent is responsible for securing all signatures required below and for accurately providing all required information.

PROPERTY SITE DESCRIPTION

Assessor's Parcel Number(s): _____

Attached: Site Boundary outlined on Assessor's Parcel Map (Required)
 Legal Description (If Required)
Type of Development Permit Being Sought: COMMERCIAL RESIDENTIAL

Total acreage in parcel: _____ (2 decimal places only)
Number of on-site acres within parcel to be disturbed: _____ (2 decimal places only)
Number of off-site acres within parcel to be disturbed: _____ (2 decimal places only)

Engineer Stamp

Assessor's parcel numbers must match the provided exhibit.

Form must be signed by a licensed design professional in the State of Nevada.

Acreage must match exhibit provided.

Note: DCP fees are not charged for disturbed off-site acres.

Location (City, Town, Cross Streets) _____

Property Owner/Project Proponent (Print Name or Company Name) _____

Address, City, State, Zip _____ Telephone Number _____

Signature _____ Date _____

FOR OFFICIAL USE ONLY

MITIGATION FEE ASSESSED: _____ acres (2 decimal places only) X \$550.00 = \$ _____
Compliance Report Fee (Administrative Fee) = \$ _____
Total Fees Paid = \$ _____

If exemption of fee applies, please explain below: (ATTACH DOCUMENTATION)
Mitigation Fee Previously Paid: Permit Number: _____
Property Previously Developed, Fee Not Applicable. Explain _____
Other, Explain: _____
Received By: _____ Date: _____

Documentation shall be provided if the exemption applies.

CALCULATION OF ACRES DEVELOPED AND FEES PAID WILL BE AUDITED
Original - Agency Copy - Customer Copy - DCP

DCP Instructions

As part of the submittal an exhibit or assessor parcel map needs to be provided to validate the information. The acreages on the exhibit shall match the application. Following are two examples of different exhibits that may be submitted.

EXAMPLE 1

NOTES

This map is for assessment use only and does NOT represent a survey.
No liability is assumed for the accuracy of the data delineated herein. Information on roads and other non-assessed parcels may be obtained from the Road Document Listing in the Assessor's Office.

This map is compiled from official records, including surveys and deeds, but only contains the information required for assessment. See the recorded documents for more detailed legal information.

USE THIS SCALE (FEET) WHEN MAP PRODUCED FROM TEXT ORIGINAL

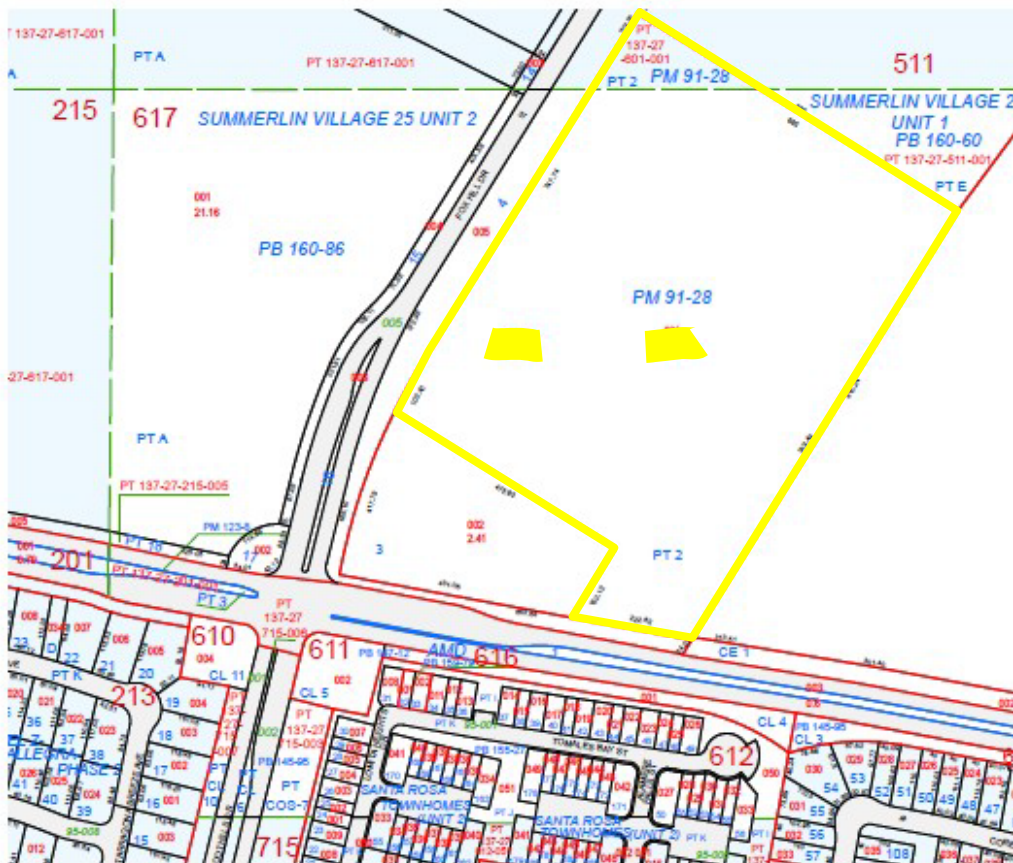
ASSESSOR'S PARCELS - CLARK COUNTY, NV.
Briana Johnson - Assessor

—	PARCEL BOUNDARY	□	CONDOMINIUM UNIT	007	ROAD PARCEL NUMBER
- - -	SUB BOUNDARY	□	AIR SPACE PCL	001	PARCEL NUMBER
—	PM/D BOUNDARY	□	RIGHT OF WAY PCL	1.00	ACREAGE
—	ROAD BASEMENT	□	SUB-SURFACE PCL	202	PARCEL SUBSEQ NUMBER
- - -	MATCH / LEADER LINE	□		PB 24-45	PLAT RECORDING NUMBER
—	HISTORIC LOT LINE	□		5	BLOCK NUMBER
—	HISTORIC SUB BOUNDARY	□		5	LOT NUMBER
—	HISTORIC PM/D BOUNDARY	□		GLS	GOV. LOT NUMBER
—	SECTION LINE				

T20S R59E			27			S 2 NE 4		
127	128	126	4	4	4	4	4	4
138	137	138	5	1	5	5	1	5
186	184	183	6	2	6	6	2	6
			7	3	7	7	3	7
			8	4	8	8	4	8
			9	1	9	9	1	9

Scale: 1" = 200'

Rev: 7/24/2020



PROPERTY SITE DESCRIPTION

Assessor's Parcel Number(s): [Redacted]

Attached: Site Boundary outlined on Assessor's Parcel Map (Required)
 Legal Description (If Required)

Type of Development Permit Being Sought: COMMERCIAL RESIDENTIAL

Total acreage in parcel: [Redacted] (2 decimal places only)

Number of on-site acres within parcel to be disturbed: [Redacted] (2 decimal places only)

Number of off-site acres within parcel to be disturbed: 0 (2 decimal places only)

Location (City, Town, Cross Streets) Las Vegas, NV Fox Hill Drive and Far Hills

Sample DCP

Property Owner/Project Proponent (Print Name or Company Name)

Las Vegas, NV 89106

702-229-2002

Address, City, State, Zip

Telephone Number

Michael Cunningham

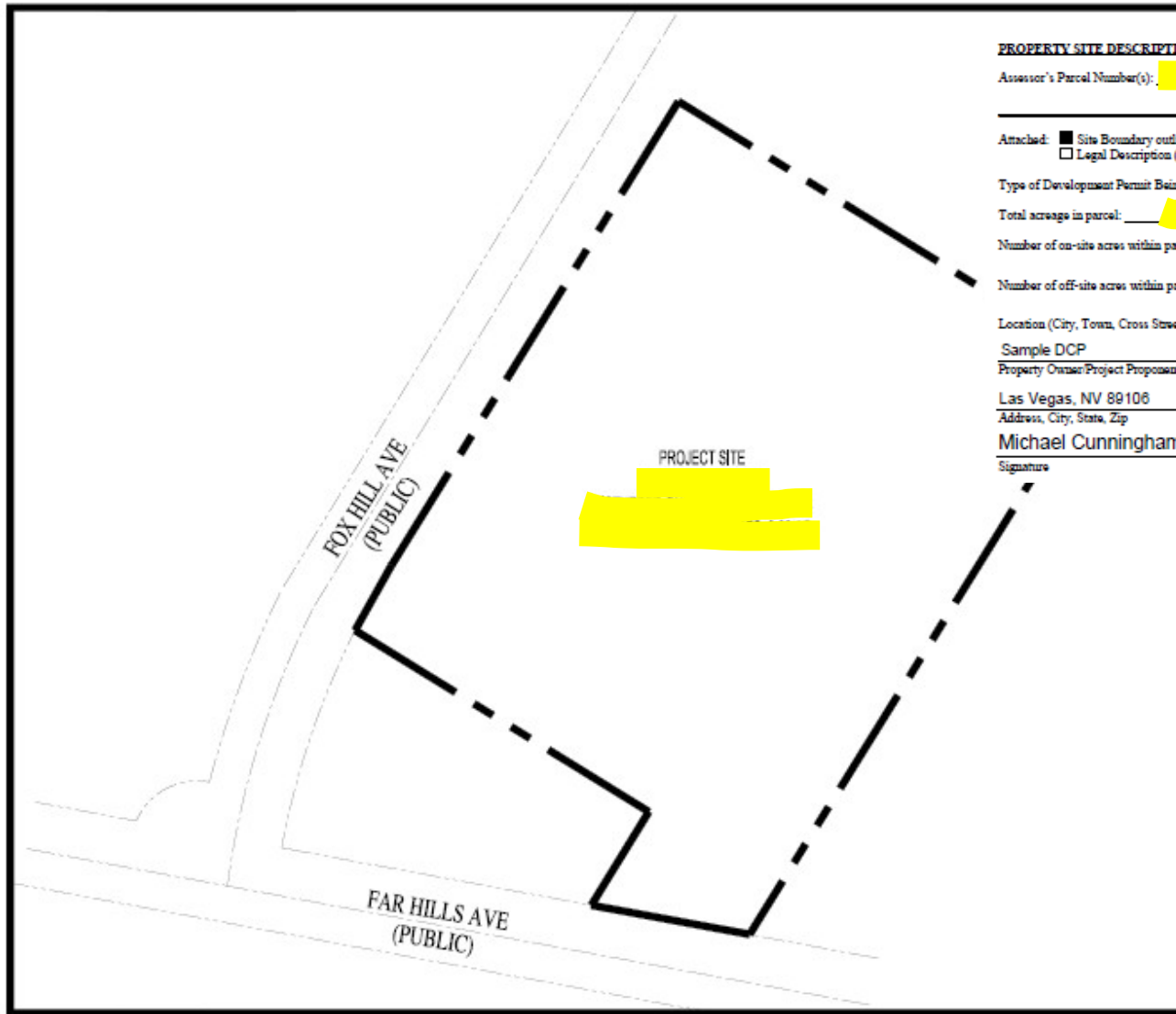
08/27/20

Signature

Date



EXAMPLE 2



PROPERTY SITE DESCRIPTION
Assessor's Parcel Number(s): [REDACTED]

Attached: Site Boundary outlined on Assessor's Parcel Map (Required)
 Legal Description (If Required)

Type of Development Permit Being Sought: COMMERCIAL RESIDENTIAL

Total acreage in parcel: [REDACTED] (2 decimal places only)

Number of on-site acres within parcel to be disturbed: [REDACTED] (2 decimal places only)

Number of off-site acres within parcel to be disturbed: [REDACTED] (2 decimal places only)

Location (City, Town, Cross Streets) Las Vegas, NV Fox Hill Drive and Far Hills

Sample DCP
Property Owner/Project Proponent (Print Name or Company Name)
Las Vegas, NV 89108
Address, City, State, Zip
702-229-2002
Telephone Number
Michael Cunningham
Signature
08/27/20
Date

Engineer Stamp
MICHAEL A. CUNNINGHAM
Exp. 12/31/20
CIVIL
No. 22017

FOX HILL AVE (PUBLIC)
FAR HILLS AVE (PUBLIC)
PROJECT SITE
DCP EXHIBIT
PROJECT NAME
PROJECT LOCATION

DO NOT EMBED DCP FORM INTO YOUR EXHIBIT