



*Industry Advisory from the  
Building & Safety Department*  
**Updates to Processes for Tract Applications  
June 2, 2021**

The City of Las Vegas Department of Building & Safety is pleased to provide updates to the plot plan submittals and the way tract revisions are processed.

The first update impacts the submittals of plot plan applications. In order to ensure the building inspector is aware of all model options being constructed for a specific lot, the plot plan application has been updated to include a table listing the options selected. The new application and AutoCad file will be available at the following website:

<https://www.lasvegasnevada.gov/Government/Departments/Building-Safety/Building-Safety-Resources?tab=7>

In addition, the approved plot plan should be made available to the inspector at the time of inspection.

The second update impacts the submittal of architectural revisions to model tract applications. In order to streamline the review process and eliminate the need for a fire review on architectural revisions a letter from the fire protection design professional can be provided with the submittal. The letter shall include the following language:

- This architectural revision is occurring in a residence that is protected with an automatic fire sprinkler system. The designer and contractor are responsible to verify this revision does not jeopardize or affect the fire sprinkler system operation in any way.

If the letter is not provided a fire review will be completed to ensure there are no impacts to the fire sprinkler system.

If you have any questions or concerns, please feel free to contact me at (702) 229-2002 or email me at [mcunningham@lasvegasnevada.gov](mailto:mcunningham@lasvegasnevada.gov).

Sincerely,

A handwritten signature in blue ink that reads "Mil C." followed by a stylized surname.

Michael Cunningham, P.E.  
Deputy Building and Safety Director  
City of Las Vegas  
Building and Safety Department

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